

TOWN OF ROCKY HARBOUR

ENTRANCE POLICY

In an effort to create a consistent Entrance Policy that would treat all residents fairly, the Town has adopted the following guidelines for new/existing access to residential and commercial properties:

1. All new developments that require access to residential and commercial properties will be the sole responsibility of the property owner.
2. All new developments that are located on the municipal roads and require a culvert, will be required to install a minimum size culvert between 16-24".
3. The size of the culvert will be determined by the Town's Public Works Committee/ Staff.

Please Note: In some circumstances, the culvert that is required may be smaller/ larger pending on the location of the property. For example, if a property is located in a flood zone, then the resident may be required to install a much larger culvert and if a property is located in an area with very little water impact, then a smaller culvert may be approved to be installed. This is subject to a site visit and approval by the Public Works Committee/ Staff.

4. All new developments that are located along a Municipal Road will require a municipal access permit from the Town Council, if a culvert is required then this will be determined by the Town Council Public Staff / Committee. Applications can be found on the Town of Rocky Harbour's website:
https://rockyharbour.ca/wp-content/uploads/2022/02/rh_regs_building_specs.pdf
5. All new developments that are located along a Provincial Road will require a highway access permit from Service NL, if a culvert is required then this will be determined by the Department of Transportation and Works. Applications can be found on the Service NL website: <https://www.gov.nl.ca/dgsnl/licenses/land-dev/highway/>
6. All culverts must be rip rapped at both ends with flat armour stone rock or concrete foundation. Size of the rock/ concreted will depend on the size of the culvert being installed.
7. All damages that are done during the installation of the culvert(s) which includes damages to roads, sidewalks, and asphalt, etc. are solely the responsibility of the property owner.
8. If the Town Council is required to carry out repairs, then the town has the right to carry out these repairs and charge back the full amount to the property owner.
9. If there is damage caused to a culvert by the Town Council, the Town Council will assume responsibility to repair the culvert.

10. If a culvert is raised or sunk due to freeze and thaw and is impacting the water flow the Town will carry out repairs to drop or raise the culvert but will not purchase a new culvert. As well, if pavement needs to be cut and removed, it will be the responsibility of the property owner for replacement and maintenance of the area and driveway.
11. In the event that a culvert needs to be replaced, the property owner is responsible for purchase of the culvert and replacement of asphalt if necessary. The Town Council can carry out culvert replacement (labour & equipment only), at no cost to the owner.

This "Culvert Policy" may be subject to yearly review and amendment.

Jason Cullihall, Mayor

Debbie Reid, Town Clerk-Manager

Date: _____

Revisions:

Date of Revision:	Description of Revision:	Signature: