



Town Council Public Meeting
Tuesday, April 23 2024, at 6:30 PM
Community Hall

Attending: Jason Cullihall, Mayor
Patricia Cullihall, Councillor
Wilfred Ellsworth, Councillor
Tony Smith, Councillor
Keith Granter, Councillor
Lea Laplante, Town Clerk Manager
Mandy Payne, Town Clerk Assistant
Tracy Reid, Town Clerk Assistant

Absent: Laurie Trepanier, Councillor
Leave of Absence: Jennifer Shears, Deputy Mayor

1. CALL TO ORDER

The meeting was called to order by Mayor Cullihall at 6:30 pm.

2. ADOPTION of MINUTES

Motion #035-2024 Moved by Councillor Smith, seconded by Councillor Granter

BE IT RESOLVED that the Town Council of Rocky Harbour adopts the minutes of the Public Meeting of Council held on March 12th, 2024.

All in favour: Mayor: J. Cullihall
Councillors: P. Cullihall, T. Smith, K. Granter, W. Ellsworth
Opposed: 0 Abstaining: 0 Motion Carried

3. ERRORS and OMISSIONS

No errors and omissions.

4. GUEST/ PRESENTATIONS

No Guest

5. BUSINESS ARISING FROM MINUTES



6. NEW BUSINESS

6.1. Fire Hydrant Flushing

Motion #036-2024 Moved by Councillor Smith, seconded by Councillor Granter

BE IT RESOLVED that the Town Council of Rocky Harbour shall proceed with the flushing of the fire hydrants during the week of April 23rd and conduct the Spring Clean Up during the weeks of May 6th, 13th, and 20th, 2024.

All in favour: Mayor: J. Cullihall

Councillors: P. Cullihall, T. Smith, K. Granter, W. Ellsworth
Opposed: 0 Abstaining: 0 Motion Carried

6.2. Purchase of additional Pump and hose

Motion #037-2024 Moved by Councillor Smith, seconded by Councillor Ellsworth

BE IT RESOLVED that the Town Council of Rocky Harbour shall proceed with the purchase of an additional pump and hose as presented.

All in favour: Mayor: J. Cullihall

Councillors: P. Cullihall, T. Smith, K. Granter, W. Ellsworth
Opposed: 0 Abstaining: 0 Motion Carried

6.3. Parson Lane no entry restriction signage

Motion #038-2024 Moved by Councillor Smith, seconded by Councillor Granter

BE IT RESOLVED that the Town Council of Rocky Harbour proceed with the installation of restriction signage indicating no entry to Parson Lane from the access point on Main Street North, in accordance with the agreement and vote conducted by email on March 15th, 2024, subject to ratification.

7. Correspondence

7.1. Park Canada & Hydro

Parks Canada is to submit support documentation for the Detailed Impact Assessment to the Town of Rocky Harbour by May 1st for review. Comments will be accepted until May 31st.



8. APPLICATIONS

8.1. Crown Land Application #3022112

The application is deferred until the approval and adoption of the new Municipal Plan due to the rezoning of the area specified in the application.

8.2. Development Application [REDACTED]

Motion #039-2024 Moved by Councillor T. Smith, seconded by Councillor P. Cullihall

BE IT RESOLVED that the Town Council of Rocky Harbour approves in principle the Business Permit Application for [REDACTED] contingent upon approval from Service NL.

All in favour: Mayor: J. Cullihall
Councillors: P. Cullihall, T. Smith, K. Granter, W. Ellsworth
Opposed: 0 Abstaining: 0 Motion Carried

8.3. Development Application [REDACTED] – Shed Wood Permit

Motion #040-2024 Moved by Councillor P. Cullihall, seconded by Councillor K. Granter

BE IT RESOLVED that the Town Council of Rocky Harbour approves the Shed Permit Application for James Ellsworth.

All in favour: Mayor: J. Cullihall
Councillors: P. Cullihall, T. Smith, K. Granter, W. Ellsworth
Opposed: 0 Abstaining: 0 Motion Carried

Town Clerk Assistant, M. Payne, left at 6:38 to join the gallery for the next application.

8.4. Development Application [REDACTED] – Change of Ownership [REDACTED]

Motion #041-2024 Moved by Councillor K. Granter, seconded by Councillor P. Cullihall

BE IT RESOLVED that the Town Council of Rocky Harbour approves the Business application for the transfer of ownership of [REDACTED]

All in favour: Mayor: J. Cullihall
Councillors: P. Cullihall, T. Smith, K. Granter, W. Ellsworth
Opposed: 0 Abstaining: 0 Motion Carried



9. COMMITTEE REPORTS

9.1. HR Committee

9.1.1. Temporary Position – Public Work

Motion #042-2024 Moved by Councillor T. Smith, seconded by Councillor K. Granter

BE IT RESOLVED that the Town Council of Rocky Harbour hire Jerry Snook as a Temporary Public Worker to fill out David French's position until his return to work following his injury.

All in favour: Mayor: J. Cullihall

Councillors: P. Cullihall, T. Smith, K. Granter, W. Ellsworth

Opposed: 0 Abstaining: 0 Motion Carried

9.1.2. Temporary Position – Town Clerk Assistant

Motion #043-2024 Moved by Councillor P. Cullihall, seconded by Councillor K. Granter

BE IT RESOLVED that the Town Council of Rocky Harbour hire Tracy Reid as Town Clerk Assistant following the resignation of Mandy Payne.

All in favour: Mayor: J. Cullihall

Councillors: P. Cullihall, T. Smith, K. Granter, W. Ellsworth

Opposed: 0 Abstaining: 0 Motion Carried

9.1.3. First Aid CPR Training

Motion #044-2024 Moved by Councillor T. Smith, seconded by Councillor P. Cullihall BE

IT RESOLVED that the Town Council of Rocky Harbour add Terry Snook to the Basic First Aid CPR field on April 25th, 2024.

All in favour: Mayor: J. Cullihall

Councillors: P. Cullihall, T. Smith, K. Granter, W. Ellsworth

Opposed: 0 Abstaining: 0 Motion Carried

9.1.4. Leave of Absence

Motion #045-2024 Moved by Councillor T. Smith, seconded by Councillor P. Cullihall

BE IT RESOLVED that the Town Council of Rocky Harbour accept the request for an unremunerated leave of absence from Deputy Mayor Jen Shears for 3 months less 1 day, effective April 8th, 2024.



All in favour: Mayor: J. Cullihall

Councillors: P. Cullihall, T. Smith, K. Granter, W. Ellsworth
Opposed: 0 Abstaining: 0 Motion Carried

9.2. Recreation Committee

The recreation report and ice rental report for March 2024 were received. The ice has been removed for the season.

9.3. Rocky Harbour Volunteer Fire Department

The Fire Department proposes to take charge of the festivities for the Canada Day event in 2024. A grant of \$2,400.00 has been received for the expense of the fireworks.

Discussion is needed regarding the relocation of the Sea Can for electronic and paint disposal.

10. FINANCIAL REPORT

10.1. Accounts Payable

Motion#046-2024 Moved by Councillor T. Smith, seconded by Councillor P. Cullihall

BE IT RESOLVED that the Town Council of Rocky Harbour will pay all invoices as presented.

All in favour: Mayor: J. Cullihall

Councillors: P. Cullihall, T. Smith, K. Granter, W. Ellsworth
Opposed: 0 Abstaining: 0 Motion Carried

11. Next Council Meeting

The next meeting is scheduled for Tuesday, May 14, 2024, at 6:30 pm.

12. Motion to Adjourn

Motion#047-2024 Moved by Councillor Smith to adjourn meeting at 6:51 pm.


Jason Cullihall, Mayor


Lea Laplante, Town Clerk Manager