



**Town Council Public Meeting**

Tuesday, November 12<sup>th</sup>, 2024 at 6:30 PM  
Community Hall

Attending: Jason Cullihall, Mayor  
Jennifer Shears, Deputy Mayor  
Patricia Cullihall, Councillor  
Tony Smith, Councillor  
Keith Granter, Councillor  
Wilfred Ellsworth, Councillor  
Julie Penney, Town Clerk Manager  
Tracy Reid, Town Clerk Assistant

Absent Laurie Trepanier, Councillor

Guest: None

**1. CALL TO ORDER**

The meeting was called to order by Mayor Cullihall at 6:31 pm.

**2. ADOPTION of MINUTES**

**Motion #145-2024 Moved by Councillor Keith Granter and seconded by Councillor Tony Smith.**

BE IT RESOLVED that the Town Council of Rocky Harbour adopts the minutes of the Public Meeting of Council held on October 29<sup>th</sup>, 2024.

All in favour: Mayor: J. Cullihall  
Councillors: P. Cullihall, L. J. Shears, T. Smith, K. Granter, W. Ellsworth  
Opposed: 0  
Abstaining: 0  
**Motion Carried**

**3. ERRORS and OMISSIONS**

**4. GUEST/ PRESENTATIONS**

**5. BUSINESS ARISING FROM MINUTES**



5.1 Action Report

**6. NEW BUSINESS**

**6.1 Snowmobile Advisory Committee - Meeting happening on November 27<sup>th</sup>.**

**6.2 None useable land on Parsons Lane. Resident asking for tax exemption since the land is no longer useable and additional development cannot be done due to the size following regulations. Council discussed the matter and advised no exemptions can be made for taxes. Council suggested that resident can turn the land over to the town and it can be used as a bench/seating area. Town staff to connect with resident.**

**6.3 Staff Christmas Party and Appreciation – To be discussed at office.**

**6.4 MCW Project – Consultant Quote and Scope of Work for Rocky Harbour New Water Supply from Englobe Corp. came back at \$3,170.00. Scope of work includes: Project management, meeting with the Town to discuss cope and funding application, prepare estimate for new pumps, update existing estimates, prepare location plan, prepare drinking water form, prepare KML file, prepare climate lens form, and complete, review and submit application via MSIS. Council agreed to approve the consultant fee based on the scope of work.**

**Motion #144-2024 by Councillor Tony Smith and seconded by Councillor Wilfred Ellsworth.**

BE IT RESOLVED that the Town Council of Rocky Harbour will proceed with Englobe Corp consultant price for completion of the Municipal Capital Works project application for Rocky Harbour New Water Supply of \$3,170.00.

All in favour: Mayor: J. Cullihall

Councillors: P. Cullihall, T. Smith, K. Granter, W. Ellsworth, L. J. Shears

Opposed: 0

Abstaining: 0

**Motion Carried**

**6.5 Harbour Lights Festival Tree Lighting December 5<sup>th</sup> Requesting Tree from Town. Council discussed that if staff have time to do this that The Town would be happy to donate a tree to the Harbour Lights Festival Tree Lighting.**



**6.6 Santa Clause parade Float December 7<sup>th</sup> – Council discussed participation if staff have time to give. Town is donating the community hall and printing sponsorship letters for the Kinsmen.**

**7. Correspondence**

**7.1 Seniors Christmas Supper December 8<sup>th</sup> Volunteers needed – Council and staff signed up to serve dinner for the Seniors Christmas Supper.**

**7.2 Daycare Research – Survey link provided to those interested in participating.**

**7.3 Standing Offers have been sent out to businesses in the area for the 2025 year.**

**APPLICATIONS;**

**8.1 7 Shearkin Place – Three Tiny Homes**

**Approval in principal upon meeting all requirements of Service NL and Municipal Plan.**

**Motion #145-2024 by Councillor Tony Smith and seconded by Councillor Patricia Cullihall.**

All in favour: Mayor: J. Cullihall

Councillors: T. Smith, K. Granter, W. Ellsworth, K. Granter, P. Cullihall, J. Shears

Opposed:

Abstaining: 0

**Motion Carried**

**9. COMMITTEE REPORTS**

**9.1 HR Committee – Heavy Equipment Operator Seasonal Call-in position has been hired.**

**9.2. Public Works Committee – Nothing to report.**

**9.3 Recreation Update – See Action Report updates.**

**9.4 Rocky Harbour Volunteer Fire Department –Firemans Ball November 19<sup>th</sup>. Fire Department requesting \$400 donation for the event.**

**Motion #146-2024 by Councillor Patricia Cullihall and seconded by Councillor Jennifer Shears.**



All in favour: Mayor: J. Cullihall

Councillors:, W. Ellsworth, K. Granter, P. Cullihall, J. Shears

Opposed:

Abstaining: T. Smith, K. Granter

**Motion Carried**

## 10. FINANCIAL REPORT

### 10.1. Accounts Payable

**Motion#147-2024 Moved by Councillor Patricia Cullihall, seconded by Councillor Tony Smith.**

BE IT RESOLVED that the Town Council of Rocky Harbour will pay all invoices as presented.

All in favour: Mayor: J. Cullihall

Councillors: P. Cullihall, E. Wilfred, J. Shears, T. Smith, K.

Granter

Opposed: 0 Abstaining: 0

**Motion Carried**

### 11. Roundtable – Deferred to next working meeting.

11.1 Town Square washrooms are to be winterized. Lines to be drained and antifreeze put in.

11.2 Grading going to the watershed needs to be done but will be deferred until the spring of the year.

### 12. Motion to Adjourn

Motion#148-2024 Moved by Councillor Tony Smith to adjourn meeting at 6:55 p.m.

All in favour: Mayor: J. Cullihall

Councillors: P. Cullihall, W. Ellsworth, J. Shears, T. Smith, K. Granter

Opposed: 0

Abstaining: 0



Rocky Harbour

*Jason Cullihall*

*Julie Penney*

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Mayor  
Jason Cullihall  
Date:

\_\_\_\_\_  
Town Clerk Manager  
Julie Penney  
Date: NOV 26, 2024