



**MINUTES**  
**Regular Public Council Meeting**  
**Thursday, January 9, 2025**  
**Town Square**

<b>COUNCIL MEMBERS PRESENT</b>	Mayor, Jason Cullihall Deputy Mayor, Jennifer Shears Councillor, Patricia Cullihall Councillor, Wilfred Ellsworth Councillor, Tony Smith Councillor, Keith Granter
<b>ABSENT</b>	Councillor, Laurie Trepanier (Leave of Absence)
<b>STAFF PRESENT</b>	Town Clerk Manager, Julie Town Clerk Assistant, Tracy Reid,
<b>GUEST PRESENTATION</b>	Rick Endicott Urve Manuel – Letter Charlene Shears Walter Nicolle

**1.0 CALL TO ORDER**

Meeting called to order by Mayor Cullihall at 6:30pm.

**2.0 ADOPTION OF MINUTES**

**Motion #001-2025 Moved by Councillor Smith and seconded by Councillor Granter.**

BE IT RESOLVED that the Town Council of Rocky Harbour adopts the minutes of the Public Meeting of Council held on November 26, 2024.

All in Favour: Mayor J.Cullihal  
Deputy Mayor J.Shears  
Councillor P.Cullihall  
Councillor K.Granter  
Councillor T.Smith  
Councillor W.Ellsworth

Opposed: 0  
Abstaining: 0

**Motion Carried**

**3.0 ERRORS AND OMISSIONS**

None

**4.0 GUEST PRESENTATION**



**4.1** 6:31pm Rick Endicott – Presented to council about the road to Payne’s Path being maintained for snow clearing by The Town as it is a Town road. Council does not have a record of it being a Town road and believes it is Crown Lands. Asked council why they are not a part of GMTRIP. Guests stayed for the duration of the meeting.

**4.2** Urve Manuel - Guest did not send a letter to be read at council meeting.

**4.3** 6:34pm Charlene Shears – Read letter prepared for council regarding involvement in GMTRIP. Guest stayed for the duration of the meeting.

**4.4** 6:40pm Walter Nicolle – Presented to council on their involvement in GMTRIP. Deputy Mayor Shears expressed their concerns with GMTRIP and why council chose not to participate in GMTRIP. Deputy Mayor Shears voiced that there have been many conversations between council and GMTRIP over the past 3 years to see if the partnership could work. Both Deputy Shears and council are very open to collaboration but do not agree on a voting body for this partnership to work successfully. Guest stayed for the duration of the meeting.

## **5.0 BUSINESS ARISING FROM MINUTES**

5.1 Action Report

## **6.0 NEW BUSINESS**

6.1 Parks Canada Contract – Town Snow Clearing and Park Washroom Facility

**Motion #002-2025 Moved by Councillor Smith and seconded by Councillor Cullihall.**

BE IT RESOLVED that the Town Council of Rocky Harbour agrees to sign the contractual agreement with Parks Canada Agency to maintain snow clearing at the lighthouse in exchange for facility washrooms at Town Square.

All in Favour: Mayor J.Cullihal  
Deputy Mayor J.Shears  
Councillor P.Cullihall  
Councillor K.Granter  
Councillor T.Smith  
Councillor W.Ellsworth

Opposed: 0  
Abstaining: 0

**Motion Carried**

**6.2 Canada Community Building Fund 2024-2034 Agreement**

**Motion #003-2025 Moved by Councillor Ellsworth and seconded by Councillor Smith.**

BE IT RESOLVED that the Town Council of Rocky Harbour accepts the Canada Community Building Fund 2024-2034 Agreement.



All in Favour: Mayor J.Cullihal  
Deputy Mayor J.Shears  
Councillor P.Cullihall  
Councillor K.Granter  
Councillor T.Smith  
Councillor W.Ellsworth

Opposed: 0  
Abstaining: 0

**Motion Carried**

**6.3 BMO Loan Renewal** – Deferred until next meeting.

**6.4 Time Change for Council Meetings** – to be moved to 7:30pm moving forward.

**7.0 CORRESPONDENCE**

**7.1 Business Closure – Gros Morne Safety Services Ltd.**

**7.2 Business Closure – Air B&B Wanda’s Nook**

**8.0 APPLICATIONS**

**8.1 Land Development 139-147 Main Street North**

Deputy Mayor Shears declared a conflict of interest and left the meeting at 6:48pm while council reviewed this application.

Approved upon applicant following land development guidelines.

**Motion #004-2025 Moved by Councillor Smith and seconded by Councillor Ellsworth.**

All in Favour: Mayor J.Cullihal  
Deputy Mayor J.Shears  
Councillor P.Cullihall  
Councillor K.Granter  
Councillor T.Smith  
Councillor W.Ellsworth

Opposed: 0  
Abstaining: 0

**Motion Carried**

Councillor Shears returned to the council meeting at 6:58pm.



## **8.2 Crown Land Application #3022568**

Council discussed that The Town will continue to proceed with the application process to obtain Crown Land for its new water source, pending approval of funding through Municipal Capital Works, as part of the funding approval process.

## **9.0 COMMITTEES**

### **9.1 HR COMMITTEE**

Recreation/Arena Coordinator Position – Town Manager discussed The Town receiving a lot of great applicants for the position and local interest. The HR Committee interviewed 4 candidates for the position. Recruitment stopped prior to the holidays. The HR Committee agreed on two top candidates and will be proceeding with reference checks before presenting back to the council.

### **9.2 PUBLIC WORKS COMMITTEE**

Councillor Smith and Ellsworth investigated water run off at Old Cove Road. Public Works Staff are aware of the issue and will perform any regular maintenance that is needed.

### **9.3 RECREATION**

Town Clerk Manager overseeing all Arena operations until the Recreation/Arena Coordinator is hired. All inquiries related to the Arena and Recreation should be directed to them.

### **9.4 ROCKY HARBOUR VOLUNTEER FIRE DEPARTMENT**

Mayor Cullihall addressed the great work done by all parties involved in the Norris Point fire this past week and thanked Rocky Harbours Volunteer Fire Department for their hard work.

## **10.0 FINANCIAL REPORT**

**10.1 Accounts Payable November 27<sup>th</sup> – December 16<sup>th</sup>, 2024**

**10.2 Accounts Payable December 17<sup>th</sup>, 2024 – January 9<sup>th</sup>, 2025**

**10.3 Mastercard Statement November – December 2024**

**Motion #005-2025 Moved by Councillor Smith and seconded by Councillor Ellsworth.**

BE IT RESOLVED that the Town Council of Rocky Harbour motions to pay accounts payable for November 27<sup>th</sup>, 2024 – January 9<sup>th</sup>, 2025 and the Mastercard Statement for November – December 2024 excluding insurance payment which is deferred until the next meeting.

All in Favour: Mayor J.Cullihal  
Deputy Mayor J.Shears  
Councillor P.Cullihall  
Councillor K.Granter  
Councillor T.Smith  
Councillor W.Ellsworth



Opposed: 0  
Abstaining: 0

**Motion Carried**

**11.0 QUESTIONS AND COMMENTS**

None.

**12.0 NEXT MEETING**

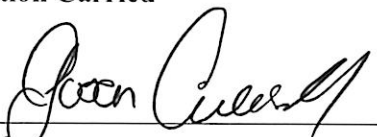
Public Council Meeting Tuesday, January 21<sup>st</sup> at 7:30pm at Community Hall  
Council Privileged Meeting Tuesday, January 14<sup>th</sup> at 7:30pm.

**13.0 ADJOURNMENT**

**Motion #006-2025 Moved by Councillor Smith and seconded by Councillor Granter.**  
BE IT RESOLVED that the meeting adjourned at 7:06pm.

All in Favour: Mayor J.Cullihal  
Deputy Mayor J.Shears  
Councillor P.Cullihall  
Councillor K.Granter  
Councillor T.Smith  
Councillor W.Ellsworth

Opposed: 0  
Abstaining: 0  
**Motion Carried**

Signature:   
Mayor

Date: Feb 12, 2025

Signature:   
Town Clerk Manager

Date: Feb 12, 2025