



MINUTES
Regular Public Council Meeting
Tuesday, February 4, 2025
Community Hall

COUNCIL MEMBERS PRESENT	Mayor, Jason Cullihall Councillor, Patricia Cullihall Councillor, Wilfred Ellsworth Councillor, Tony Smith Councillor, Keith Granter
ABSENT	Councillor, Laurie Trepanier (Leave of Absence) Deputy Mayor, Jennifer Shears
STAFF PRESENT	Town Clerk Manager, Julie Town Clerk Assistant, Tracy Reid.
GUEST PRESENTATION	Charlene Shears

1.0 CALL TO ORDER

Meeting called to order by Mayor Cullihall at 7:30pm.

2.0 ADOPTION OF MINUTES

Motion #009-2025 Moved by Councillor Smith and seconded by Councillor Granter.
BE IT RESOLVED that the Town Council of Rocky Harbour adopts the minutes of the Public Meeting of Council held on January 9, 2025 and Emergency Council Meeting held on January 9, 2025.

All in Favour: Mayor J.Cullihal
Councillor P.Cullihall
Councillor K.Granter
Councillor T.Smith
Councillor W.Ellsworth

Opposed: 0
Abstaining: 0

Motion Carried

3.0 ERRORS AND OMISSIONS

None.

4.0 GUEST PRESENTATION

4.1 7:31pm Charlene Shears – Read letter prepared for council regarding involvement in GMTRIP. Mayor Cullihall stated that council’s decision to be apart of GMTRIP has not changed. Council followed advise received from legal and do not agree on the structure of a voting board.



Presentation ended at 7:40pm. Guest stayed for the duration of the meeting.

5.0 BUSINESS ARISING FROM MINUTES

5.1 Action Report

6.0 NEW BUSINESS

6.1 BMO Loan Renewal – Waterline Replacement

Motion #010-2025 Moved by Councillor Smith and seconded by Councillor Granter.
BE IT RESOLVED that the Town Council of Rocky Harbour agrees to renew BMO Loan Waterline Replacement at 4.98% at 4 years.

All in Favour: Mayor J.Cullihal
Councillor P.Cullihall
Councillor K.Granter
Councillor T.Smith
Councillor W.Ellsworth

Opposed: 0
Abstaining: 0

Motion Carried

6.2 Offer Job Extension to Arena/Depot Labourer

Motion #011-2025 Moved by Councillor Ellsworth and seconded by Councillor Cullihall.
BE IT RESOLVED that the Town Council of Rocky Harbour agrees to offer extension of contract position to Arena/Recycling Depot Labourer on a monthly renewal basis.

All in Favour: Mayor J.Cullihal
Councillor P.Cullihall
Councillor K.Granter
Councillor T.Smith
Councillor W.Ellsworth

Opposed: 0
Abstaining: 0

Motion Carried

6.3 PMA Conference and Trade Show April 8-10 in St. Johns and Regional PMA Meeting February 25 in Deer Lake.

Motion #012-2025 Moved by Councillor Smith and seconded by Councillor Ellsworth.
BE IT RESOLVED that the Town Council of Rocky Harbour agrees to staff attending PMA meetings.

All in Favour: Mayor J.Cullihal
Councillor P.Cullihall
Councillor K.Granter



Councillor T.Smith
Councillor W.Ellsworth

Opposed: 0
Abstaining: 0

Motion Carried

6.4 Audit Engagement Letter

Motion #013-2025 Moved by Councillor Smith and seconded by Councillor Granter.
BE IT RESOLVED that the Town Council of Rocky Harbour accepts the Audit Engagement Letter for 2024 with Allen and Skinner CPA.

All in Favour: Mayor J.Cullihal
Councillor P.Cullihall
Councillor K.Granter
Councillor T.Smith
Councillor W.Ellsworth

Opposed: 0
Abstaining: 0

Motion Carried

6.5 Naming Road Next to 84 and 89 Main Street South

Motion #014-2025 Moved by Councillor Cullihall and seconded by Councillor Smith.
BE IT RESOLVED that the Town Council of Rocky Harbour accepts the naming of the road to be Wharf Lane.

All in Favour: Mayor J.Cullihal
Councillor P.Cullihall
Councillor K.Granter
Councillor T.Smith
Councillor W.Ellsworth

Opposed: 0
Abstaining: 0

Motion Carried

6.6 2025 Budget Amendment

Motion #015-2025 Moved by Councillor Smith and seconded by Councillor Granter.
BE IT RESOLVED that the Town Council of Rocky Harbour accepts the 2025 Budget amendment as presented to council to account for the 2025 Municipal Capital Works Financial Evaluation Form Project.

All in Favour: Mayor J.Cullihal



Councillor P.Cullihall
Councillor K.Granter
Councillor T.Smith
Councillor W.Ellsworth

Opposed: 0
Abstaining: 0

Motion Carried

6.7 TownSuite Accounting System Training for staff

6.8 Request Letter – West Link Road

Councillor Ellsworth declared a conflict and joined the gallery during the conversation at returned from the gallery at 7:47pm.

Motion #016-2025 Moved by Councillor Smith and seconded by Councillor Granter.

BE IT RESOLVED that the Town Council of Rocky Harbour accepts the requested letter on development at West Link Road in principle that they follow all requirements. This land does encroach on Town property and if Town needs to access the land, they will proceed with doing so.

All in Favour: Mayor J.Cullihal
Councillor P.Cullihall
Councillor K.Granter
Councillor T.Smith
Councillor W.Ellsworth

Opposed: 0
Abstaining: 0

Motion Carried

Councillor Ellsworth returned from the gallery at 7:50pm.

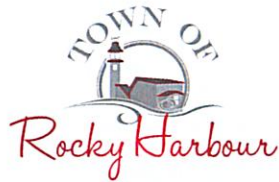
6.9 Lawyer Update on Peace Bond – Mayor shared that there have been harassment towards himself and his family as well as council from a resident that council has gained legal advice on. All council agreed to be apart of the peace bond.

7.0 CORRESPONDENCE

7.1 Harbour Lights Festival Committee Request

Motion #017-2025 Moved by Councillor Smith and seconded by Councillor Ellsworth

BE IT RESOLVED that the Town Council of Rocky Harbour accepts the requested letter for the Harbour Lights Festival to improve the grounds at Town Square for the festival at no cost to the town.



All in Favour: Mayor J.Cullihal
Councillor K.Granter
Councillor T.Smith
Councillor W.Ellsworth

Opposed: 0

Abstaining: Councillor P.Cullihall – Due to Conflict

Motion Carried

7.2 Active NL \$10,000 Grant Approval for Trail Upgrades for Salmon Point for 2024-2025. Public Works Committee to evaluate trail come the spring and plan the work to be done.

7.3 Canada Summer Games Torch Relay Nomination Process – Canada Summer Games Torch Relay is coming to Rocky Harbour on July 2nd and they are in need of 12 torch bearers. Nominations are accepted until February 28th.

7.4 Bacteriological Water Analysis for January 25th, 2025 information available.

7.5 Recreation Committee – Winter Carnival Donation Request.

Motion #018-2025 Moved by Councillor Smith and seconded by Councillor Granter

BE IT RESOLVED that the Town Council of Rocky Harbour accepts the requested letter for donating ice time to the Winter Carnival.

All in Favour: Mayor J.Cullihal
Councillor K.Granter
Councillor T.Smith
Councillor W.Ellsworth
Councillor P.Cullihall

Opposed: 0

Abstaining:

Motion Carried

8.0 APPLICATIONS

8.1 Crown Land Application #3023332 – Deferred as council has requested additional information.

9.0 COMMITTEES

HR COMMITTEE

Motion #019-2025 Moved by Councillor Smith and seconded by Councillor Granter

BE IT RESOLVED that the Town Council of Rocky Harbour accepts the recommendation to offer the Recreation/Arena Coordinator to the candidate that the HR Committee has



recommended.

All in Favour: Mayor J.Cullihal
Councillor K.Granter
Councillor T.Smith
Councillor W.Ellsworth
Councillor P.Cullihall

Opposed: 0

Abstaining:

Motion Carried

9.1 PUBLIC WORKS COMMITTEE

Nothing to report.

9.2 RECREATION

HR Committee update.

9.3 ROCKY HARBOUR VOLUNTEER FIRE DEPARTMENT

Nothing to report.

10.0 FINANCIAL REPORT

10.1 Accounts Payable

10.2 Mastercard Statement November

Motion #020-2025 Moved by Councillor Granter and seconded by Councillor Smith.

BE IT RESOLVED that the Town Council of Rocky Harbour motions to pay accounts payable that the town afford excluding insurance payment which is deferred until the next meeting.

All in Favour: Mayor J.Cullihal
Deputy Mayor J.Shears
Councillor P.Cullihall
Councillor K.Granter
Councillor T.Smith
Councillor W.Ellsworth

Opposed: 0

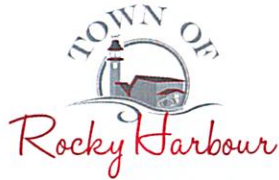
Abstaining: 0

Motion Carried

11.0 QUESTIONS AND COMMENTS

None.

12.0 NEXT MEETING



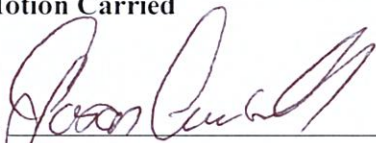
Public Council Meeting Tuesday, February 18th, 2025 at 6:30pm at Community Hall
Council Privileged Meeting Wednesday, February 5th, 2025.

13.0 ADJOURNMENT

Motion #021-2025 Moved by Councillor Smith and seconded by Councillor Granter.
BE IT RESOLVED that the meeting adjourned at 8:03pm.

All in Favour: Mayor J.Cullihal
Councillor P.Cullihall
Councillor K.Granter
Councillor T.Smith
Councillor W.Ellsworth

Opposed: 0
Abstaining: 0
Motion Carried

Signature: 
Mayor

Date: Feb 18, 2025

Signature: 
Town Clerk Manager

Date: Feb 18, 2025