



MINUTES
Regular Public Council Meeting
Tuesday, February 18, 2025
Community Hall

COUNCIL MEMBERS PRESENT	Mayor, Jason Cullihall Deputy Mayor, Jennifer Shears Councillor, Patricia Cullihall Councillor, Wilfred Ellsworth Councillor, Tony Smith Councillor, Keith Granter
ABSENT	None
STAFF PRESENT	Town Clerk Manager, Julie Town Clerk Assistant, Tracy Reid,
GUEST PRESENTATION	None

1.0 CALL TO ORDER

Meeting called to order by Mayor Cullihall at 6:32pm.

2.0 ADOPTION OF MINUTES

Motion #009-2025 Moved by Councillor Smith and seconded by Councillor Granter.

BE IT RESOLVED that the Town Council of Rocky Harbour adopts the minutes of the Public Meeting of Council held on February 4, 2025.

All in Favour: Mayor J.Cullihal
Deputy Mayor J.Shears
Councillor P.Cullihall
Councillor K.Granter
Councillor T.Smith
Councillor W.Ellsworth

Opposed: 0

Abstaining: 0

Motion Carried

3.0 ERRORS AND OMISSIONS

Mayor Cullihall informed council that the Insurance payment that was due at the end of February was paid as it would cost up to an additional \$7,000 a year if done by monthly payments.

4.0 GUEST PRESENTATION

No guest presentations.



5.0 BUSINESS ARISING FROM MINUTES

5.1 Action Report

6.0 NEW BUSINESS

6.1 Recreation/Arena Coordinator Position Next Steps

The council acknowledged the importance of the position for the community and agreed to reach out to the initial candidates, who demonstrated strong qualities but were not ultimately selected, and invite them to reapply. Council also agreed to repost the position to attract more applicants.

6.2 Rocky Harbour Skill Development Centre Next Steps

Due to recent changes from the Department of Education regarding the delivery of before and after school care in communities, Gros Morne Regional Child Care is no longer able to partner in the construction of the Skills Development Centre, where the child care facility was originally planned to be located. As a result, the Town will need to withdraw its funding application with Atlantic Canada Opportunities Agency, as the additional funds for this building were to come from the Provincial Government, and the Town currently lacks the resources to contribute to the project. ACOA was contributing \$175,000 and the Provincial Government was contributing \$862,000. Since ACOA funds cannot be redirected, they have encouraged the Town to apply for funding for other projects. The Town Clerk Manager will request a meeting with ACOA to discuss which project would be the best next step for the Town to pursue.

Motion #022-2025 Moved by Councillor Smith and seconded by Councillor Granter.

BE IT RESOLVED that the Town Council of Rocky Harbour agrees to withdraw its funding application of \$175,000 from Atlantic Canada Opportunities Agency due to not being able to proceed with the project as partnering agency is no longer able to commit to the project at this time and the Town lacks resources to cover the remaining costs.

All in Favour: Mayor J.Cullihal
Deputy Mayor J.Shears
Councillor P.Cullihall
Councillor K.Granter
Councillor T.Smith
Councillor W.Ellsworth

Opposed: 0
Abstaining: 0

Motion Carried

6.3 Seasonal Heavy Equipment Operator – Individual was hired as a Heavy Equipment Operator for Snow Clearing on a call-in basis for the winter season.

6.4 Monthly Public Council Meetings Schedule



Motion #023-2025 Moved by Councillor Smith and seconded by Councillor Cullihall.

BE IT RESOLVED that the Town Council of Rocky Harbour accepts the monthly public council meeting schedule as presented.

All in Favour: Mayor J.Cullihal
Deputy Mayor J.Shears
Councillor P.Cullihall
Councillor K.Granter
Councillor T.Smith
Councillor W.Ellsworth

Opposed: 0

Abstaining: 0

Motion Carried

6.5 Lift Station Issues and Water Leak on Main Line

It has been discovered that there is an issue with the main lift station. The force main header is cracked and leaking back into the lift station vault and pump 1 is drawing too much power and tripping its breaker indicating there could be a clog in the pump. Public Works is keeping a close eye on the situation. Town office to connect with Western Pumps to have someone come in and assess the problem and provide a quote. Dependent on the price of the work Town Clerk Manager to reach out to MHA office for potential emergency funding.

There is also a potential leak identified in the water main on the waterline road. There is a large pool of water accumulating on the bog south of the water line. There are no major drops in water pressure at the chlorine station at this time. Public Works staff maintaining observation and creating plan to address the issue upon it getting worse or in the spring.

6.6 Shark Fishing

Resident looking for a spot to put a fishing shed for their business to charter passengers for shark fishing. The Town knows of no spots available for this and requests would need to go through DFO along with resident applying for proper permits and development applications for this business.

7.0 CORRESPONDENCE

7.1 Trails Tales and Tunes Sponsorship – Council agreed to pass request on to Recreation Committee.

Opposed: 0



7.2 Councillor Resignation – Council received resignation from Councillor Trepanior today and is stepping down from council effective February 18, 2025.

8.0 APPLICATIONS

8.1 Crown Land Referral Application #3023332

Motion #024-2025 Moved by Councillor Smith and seconded by Councillor Granter

BE IT RESOLVED that the Town Council of Rocky Harbour approves the crown land application referral and has no objections.

All in Favour: Deputy Mayor J. Shears
Councillor K. Granter
Councillor T. Smith
Councillor W. Ellsworth
Councillor P. Cullihall

Opposed: Mayor J. Cullihall
Abstaining: 0

Motion Carried

8.2 Permit to Develop in Protective Public Water Supply Area Referral – Council deferred until next meeting to ensure council had adequate time to review.

8.3 Development Application 70 Main Street North

Motion #025-2025 Moved by Councillor Smith and seconded by Deputy Mayor Shears

BE IT RESOLVED that the Town Council of Rocky Harbour approves the development application in principal being that all regulations are followed.

All in Favour: Mayor J. Cullihall
Deputy Mayor J. Shears
Councillor K. Granter
Councillor T. Smith
Councillor W. Ellsworth
Councillor P. Cullihall

Opposed: 0
Abstaining: 0

Motion Carried

9.0 COMMITTEES



9.1 HR COMMITTEE

Working on developing job descriptions since new Union Collective Agreement started in 2024. These will be reviewed with staff once completed and performance review and evaluations will be conducted.

9.2 PUBLIC WORKS COMMITTEE

Nothing to report.

9.3 RECREATION

See 6.1 for update regarding Recreation/Arena Coordinator position

A lot of schools have been into the arena for schools trips. Council discussed offering free skating sessions for schools to utilize.

9.4 ROCKY HARBOUR VOLUNTEER FIRE DEPARTMENT

Nothing to report.

10 FINANCIAL REPORT

10.2 Accounts Payable

10.3 Mastercard Statement November

Motion #026-2025 Moved by Deputy Mayor Shears and seconded by Counillor Granter.

BE IT RESOLVED that the Town Council of Rocky Harbour motions to pay accounts payable as presented.

All in Favour: Mayor J.Cullihal
Deputy Mayor J.Shears
Councillor P.Cullihall
Councillor K.Granter
Councillor T.Smith
Councillor W.Ellsworth

Opposed: 0
Abstaining: 0

Motion Carried

11 QUESTIONS AND COMMENTS

None.

12 NEXT MEETING



Public Council Meeting Tuesday, March 4th, 2025 at 6:30pm at Community Hall
Council Privileged Meeting Thursday, February 27th, 2025.

13 ADJOURNMENT

Motion #027-2025 Moved by Councillor Smith.

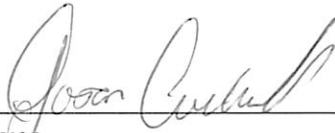
BE IT RESOLVED that the meeting adjourned at 7:18pm.

All in Favour: Mayor J.Cullihal
Deputy Mayor J.Shears
Councillor P.Cullihall
Councillor K.Granter
Councillor T.Smith
Councillor W.Ellsworth

Opposed: 0

Abstaining: 0

Motion Carried

Signature: 
Mayor

Date: March 6, 2025

Signature: 
Town Clerk Manager

Date: March 6, 2025