



MINUTES
Regular Public Council Meeting
Tuesday April 15, 2025
Community Hall

COUNCIL MEMBERS PRESENT	Deputy Mayor Jennifer Shears Councilor, Patricia Cullihall Councilor, Tony Smith Councilor, Keith Granter Councilor Wilfred Ellsworth
ABSENT	Mayor, Jason Cullihall Town Clerk Assistant, Tracy Reid
STAFF PRESENT	Town Clerk Manager, Julie Penney
GUEST PRESENTATION	

1.0 CALL TO ORDER

Meeting called to order by Deputy Mayor Shears at 6:35pm.

2.0 ADOPTION OF MINUTES

Motion #052-2025 Moved by Councilor Smith and seconded by Councilor Granter.

BE IT RESOLVED that the Town Council of Rocky Harbour adopts the minutes of the Public Meeting of Council held on April 1, 2025

All in Favor: Deputy Mayor J Shears
Councillor P.Cullihall
Councillor K.Granter
Councillor T.Smith
Councillor Ellsworth

Opposed: 0

Abstaining: 0

Motion Carried

3.0 ERRORS AND OMISSIONS

None

4.0 Guest Presentation

None

5.0 BUSINESS ARISING FROM MINUTES



5.1 Action Report

6.0 New Business

6.1 Labourer 1 and Recycling Depot Attendant job descriptions updated by council.

Motion #053-2025 Moved by Councilor Smith and seconded by Councilor Cullihall.

BE IT RESOLVED that the Town Council of Rocky Harbour adopts the Labourer I and Recycling Depot Attendant job descriptions.

All in Favor: Deputy Mayor J Shears
Councillor P.Cullihall
Councillor K.Granter
Councillor T.Smith
Councillor Ellsworth

Opposed: 0

Abstaining: 0

Motion Carried

6.2 2025 REcreation NL AGM and Conference April 29th – May 1st for new Recreation/Arena Coordinator.

Motion #054-2025 Moved by Councilor Smith and seconded by Councilor Ellsworth.

BE IT RESOLVED that the Town Council of Rocky Harbour approves Recreation/Arena Coordinator to attend this conference.

All in Favor: Deputy Mayor J Shears
Councillor P.Cullihall
Councillor K.Granter
Councillor T.Smith
Councillor Ellsworth

Opposed: 0

Abstaining: 0

Motion Carried

6.3 Commercial Floor Cleaner for Community Hall. Office staff to inquiry and obtain quotes.

6.4 Water and Sewer at Maintenance Yard. Office staff are requested to gather cost estimates for installing water and sewer services at the maintenance yard. This is to provide proper washroom and shower facilities for the public works staff, as there is currently no adequate setup in place.



6.5 Support for AHOI Community Bench Clean Up June 2nd-6th.

Motion #055-2025 Moved by Councilor Cullihall and seconded by Councilor Smith.

BE IT RESOLVED that the Town Council of Rocky Harbour approves AHOI request for the town to support in collecting garbage and cover the tipping fee for their Community Beach Cleanup.

All in Favor: Deputy Mayor J Shears
Councillor P.Cullihall
Councillor K.Granter
Councillor T.Smith
Councillor Ellsworth

Opposed: 0

Abstaining: 0

Motion Carried

7.0 Correspondence

7.1 2025 Municipal Budget has been approved.

7.2 Town received \$2,500 from Gros Morne Institute for Sustainable Tourism for being apart of their community action day. Council is to brainstorm ideas on what they would like to spend those funds on in the community and bring it forward at next meeting.

7.3 Municipal Plan and Development Regulations Hearing May 14th at 7:30pm at the Community Hall/

7.4 Celebrate Canada Funding Approval for Canada Day \$3020.

7.5 Canada Summer Job Grant Approval for 8 week Recreation Program Leader.

8.0 Applications

8.1 Development Permit Application – 27 Juniper Lane

Motion #056-2025 Moved by Councilor Smith and seconded by Councilor Ellsworth.

BE IT RESOLVED that the Town Council of Rocky Harbour approves this development permit application.

All in Favor: Deputy Mayor J Shears
Councillor P.Cullihall
Councillor K.Granter
Councillor T.Smith



Councillor Ellsworth

Opposed: 0

Abstaining: 0

Motion Carried

8.2 Business Application – 151 Main Street North

Motion #057-2025 Moved by Councilor Smith and seconded by Councilor Granter.

BE IT RESOLVED that the Town Council of Rocky Harbour approves this business application.

All in Favor: Deputy Mayor J Shears
Councillor P.Cullihall
Councillor K.Granter
Councillor T.Smith
Councillor Ellsworth

Opposed: 0

Abstaining: 0

Motion Carried

9.0 Committees

9.1 HR Committee – Committee has been working on updating job descriptions for union staff. Job descriptions labourer 2 & 3 were updated at an emergency meeting held on March 26-25

9.2 Public Works Committee – No update.

9.3 Recreation Committee – Recreation/Arena Coordinator is in full swing and planning for programs to be offered to the community.

9.4 Rocky Harbour Fire Department – Received \$500 donation from Woody Point Legion.

10.0 Financial reports

-Accounts Payable.

Motion #058-2025 Moved by Councilor Granter and seconded by Councilor Smith.

BE IT RESOLVED that the Town Council of Rocky Harbour approves accounts payable.

All in Favor: Deputy Mayor J Shears
Councillor P.Cullihall
Councillor K.Granter
Councillor T.Smith
Councillor Ellsworth



Opposed: 0
Abstaining: 0

Motion Carried

11. Next Meeting

Public Council Meeting Tuesday, April 29th at 6:30pm at the Community Hall.

12. ADJOURNMENT

Motion #059-2025 Moved by Councillor Cullihall.

BE IT RESOLVED that the meeting adjourned at 7:13pm.

All in Favour: Deputy Mayor J. Shears
Councillor P. Cullihall
Councillor K. Granter
Councillor T. Smith
Councillor W. Ellsworth

Opposed: 0
Abstaining: 0

Motion Carried

Signature: _____

Mayor

Date: _____

Signature: _____

Town Clerk Manager

Date: _____

