



**MINUTES**  
**Regular Public Council Meeting**  
**Tuesday April 01, 2025**  
**Community Hall**

<b>COUNCIL MEMBERS PRESENT</b>	Mayor, Jason Cullihall Deputy Mayor Jennifer Shears Councilor, Patricia Cullihall Councilor, Tony Smith Councilor, Keith Granter
<b>ABSENT</b>	Councilor Wilfred Ellsworth
<b>STAFF PRESENT</b>	Town Clerk Assistant, Tracy Reid,

**1.0 CALL TO ORDER**

Meeting called to order by Mayor Cullihall at 6:30pm.

**2.0 ADOPTION OF MINUTES**

**Motion #045-2025 Moved by Councilor Smith and seconded by Councilor Granter.**

BE IT RESOLVED that the Town Council of Rocky Harbour adopts the minutes of the Public Meeting of Council held on March 18/2025

All in Favor: Mayor J.Cullihall  
Deputy Mayor J Shears  
Councillor P.Cullihall  
Councillor K.Granter  
Councillor T.Smith  
Opposed: 0  
Abstaining: 0  
**Motion Carried**

**3.0 ERRORS AND OMISSIONS**

None

**4.0 Guest Presentation**

None

**5.0 BUSINESS ARISING FROM MINUTES**

**5.0 Business Arising from Minutes**

None

**6.0 New Business**

**6.1 Labourer 2 & 3 Job Descriptions were updated on March 26/25. Labourer 3 is next to be done.**



**6.2** Final Stages of Development Regulations & Municipal Plan are underway with council. We need Jens Jensen to be there and also a commissioner to hold a public hearing. Council recommended time frame from May 12-16/25. Staff to contact Jens and get exact date he can attend. Also, staff to set up a commissioner as well.

**6.3** Motion # 046/2025 Moved by Councilor Smith and seconded by Councilor Granter that we adopt the Development Regulations.

BE IT RESOLVED that the Town Council of Rocky Harbour adopts the motion on April 1-25

All in Favor: Mayor Cullihall  
Deputy Mayor J Shears  
Councilor P Cullihall  
Councillor K.Granter  
Councillor T.Smith

Opposed: 0

Abstaining: 0

**Motion Carried**

**6.3** Motion # 047-2025 Moved by Councilor Granter and seconded by Councilor Smith that we adopt the Municipal Plan.

BE IT RESOLVED that the Town Council of Rocky Harbour adopts the motion on April 1-25

All in Favor: Mayor Cullihall  
Deputy Mayor J Shears  
Councilor P Cullihall  
Councillor K.Granter  
Councillor T.Smith

Opposed: 0

Abstaining: 0

**Motion Carried**

**6.3** Motion # 048-2025 Moved by Councilor Granter and seconded by Deputy Mayor Shears that the town is to hire a commissioner.

Be it Resolved that the Town Council of Rocky Harbour adopts the motion to hire a commissioner for this public hearing at the Public Meeting on April 1/25.

All in Favor: Mayor Cullihall



Deputy Mayor J Shears  
Councilor P Cullihall  
Councillor K.Granter  
Councillor T.Smith

Opposed: 0  
Abstaining: 0  
**Motion Carried**

**6.4 Permit for Domestic Harvesting- Dept of Fisheries Forestry and Agriculture.**

**Motion # 49-2025. Moved by Councilor Smith and seconded by councilor Granter that the town adopts the domestic wood harvest.**

Be it Resolved that the town council of Rocky Harbour adopts the motion held at the public town meeting on April 1-25

All in Favour: Mayor J.Cullihall  
Deputy Mayor J Shears  
Councillor P.Cullihall  
Councillor K.Granter  
Councillor T.Smith

Opposed: 0  
Abstaining: 0  
**Motion Carried**

Councillor K.Granter  
Councillor T.Smith  
Councillor W.Ellsworth  
Opposed: 0  
Abstaining: 0  
**Motion Carried**

**6.5 Discussion at meeting about public works needing a gas detector for confined spaces. Council thought that we had one. Office staff to check with George to see if we have one. If we do not: office staff is to order one. Also, David was at training in Gander and he recommended that council to get a drone that would detect water leaks and town mapping. Council would like more information on this from David.**

**6.6 The Emergency phone was discussed, if we should cancel it because the on call has been eliminated It was recommended to keep the phone for the Arena Coordinator.**



**6.7 Council has to amend and adopt the 2025 budget, due to an operating surplus that was put on the previous budget. Office staff took \$12000.00 off of recreation salaries and \$15000.00 from roads expenses to get it to balance.**

**Motion #50-2025 Moved by Councilor Smith and Seconded by Deputy Mayor Shears to amend the 2025 Budget.**

**Be it Resolved that the town council of Rocky Harbour adopted the motion held at the public meeting on April 1-25**

**6.8 Julie is on sick leave until April 11-25. Sick note attached**

#### **7.0 Correspondence:**

**7.1 Tree Planation was discussed by guest Cynthia Nicolle talking on behalf Parks Canada. Parks Canada will be giving each household 6-8 trees and also Parks would like to give some trees for the town to beautify any area that the town chooses. Office staff to get in touch with Cedric Davignon or Derroch Whitaker.**

**7.2 Torch Relay, Cynthia Nicolle also spoke on behalf of Parks Canada, saying that they would like to get involved in this. She has all the special permits applied for, the town will reach out to Harbour Lights and Recreation committee, so all committees can get involved. She mentioned that it would be nice if our mayor could attend an opening ceremony at the lighthouse to welcome guests along with Park Superintended Jeff Hancock.**

**7.3 Starlynn Shears sent information that she would like to volunteer for sustainability and access to beach. This is a discussion for a later date as her information is not clear.**

**7.4 Town office closed on April 3-25 to attend an Emergency Planning meeting held at Norris Point.**

#### **8.0 Applications**

**8.1 Application from 5 Payne's Path to develop a shed. Approved in principle that it meets all town requirements.**

**8.2 application from 103 Main Street North to develop a cabin. Approved in principle that it meets all town requirements.**

#### **9.0 Committees**

**9.1 Job descriptions labourer 2 & 3 were updated at an emergency meeting held on March 26-25**

#### **9.2 Public Works Committee**

**No Reports**

#### **9.3 Recreation Committee**

**Arena Financials for Jan & Feb 2025.**

#### **9.4 Rocky Harbour Fire Department**

**No Updates**

#### **10.0 Financial reports**

**-Accounts Payable.**



**Motion # 051-2025 to pay account payables. Motioned by Councilor Smith and seconded by Councilor Granter**

Be it Resolved that the town council of Rocky Harbour adopted the motion held at the public meeting on April 1-25

All in Favour: Mayor J.Cullihall  
Deputy Mayor J Shears  
Councillor P.Cullihall  
Councillor K.Granter  
Councillor T.Smith  
Opposed: 0  
Abstaining: 0  
**Motion Carried**

**11. Next Meeting**

**April 15-25 @6.30 p.m. at the town community hall.**

**12. Adjourn @ 6.57 pm by Councilor Smith**

All in Favour: Mayor J.Cullihall  
Deputy Mayor J Shears  
Councillor P.Cullihall  
Councillor K.Granter  
Councillor T.Smith  
Opposed: 0  
Abstaining: 0  
**Motion Carried**

Signature: \_\_\_\_\_

Mayor

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Acting

Town Clerk Manager

Date: \_\_\_\_\_