



**Regular Public Council Meeting**  
**Tuesday May 13, 2025**  
**Community Hall**

<b>COUNCIL MEMBERS PRESENT</b>	Mayor Jason Cullihall Deputy Mayor Jennifer Shears Councilor, Patricia Cullihall Councilor, Keith Granter Councilor Wilfred Ellsworth
<b>ABSENT</b>	0
<b>STAFF PRESENT</b>	Town Clerk Manager, Tracy Reid
<b>GUEST PRESENTATION</b>	

**1.0 CALL TO ORDER**

Meeting called to order by Mayor Cullihall at 6:30pm.

**2.0 ADOPTION OF MINUTES**

**Motion #060-2025 Moved by Councilor Keith Granter and seconded by Councilor Patricia Cullihall**

BE IT RESOLVED that the Town Council of Rocky Harbour adopts the minutes of the Public Meeting of Council held on April 28- 2025

All in Favor: Deputy Mayor J Shears  
Councillor P.Cullihall  
Councillor K.Granter  
Councillor Ellsworth

Opposed: 0

Abstaining: 0

**Motion Carried**

**3.0 ERRORS AND OMISSIONS**

None

**4.0 Guest:**

Resident of 25 Spring Lane spoke regarding the letter that town office sent, the municipality was concerned because there were tie rods visible and there was concrete in road, the town has a concern that someone might run over the concrete. It was made a safety concern to the resident. The resident also stated that he has no rebar in his wall and if there are any materials out on the main road, it is because of snow clearing by the town.



## **5.0 BUSINESS ARISING FROM MINUTES**

### **5.1 Action Report-**

## **6.0 New Business**

### **6.1. Councillor Tony Smith resigned from council.**

**6.2 It was brought to council's attention from Municipal Affairs that we do not need a bi-election, unless wanted by council. We still have enough for a quorum so motion was made to not have a bi-election.**

**Motion # 061-2025 Moved by Councilor Wilfred Ellsworth and seconded by Councilor Keith Granter**

**BE IT RESOLVED** that the Town Council of Rocky Harbour has made a motion to not have a bi-election.

All in Favor:        Deputy Mayor J Shears  
                             Councillor P.Cullihall  
                             Councillor K.Granter  
                             Councillor Ellsworth

Opposed: 0

Abstaining: 0

### **Motion Carried**

**6.3 New Zamboni proposal was presented to council by our recreation coordinator, Carol Kennedy. A new Zamboni will cost approximately 125,400.00 +HST. She asked if the town could get a loan and when she starts getting fundraisers on the go for the arena that she could pay it back that way.**

**The current Zamboni we have now may not last for the next whole season. A new one will take approximately 8-10 months for delivery.**

**She was also asked to get a price from Olympia as they are a Canadian company.**

**Council to discuss further.**

**Office staff to contact bank and see what loan fees are & interest rates.**

**6.4 Interview to take place for temporary -full time position at the depot. It was discussed amongst council that if we hire him, does he automatically go into the union and if so, will we be able to let him go if needed. Office staff to check this out, and do up a contract stating that Anthony be full time temporary, and will be laid off around last September.**

**Motion #062-2025 Moved by Councilor Patricia Cullihall and seconded by councilor Wilfred Ellsworth that we hire Anthony as a depot assistant. Full time temporary position.**



BE IT RESOLVED that the Town Council of Rocky Harbour has made a motion to hire Anthony Young as a full-time temporary depot assistant until end September.

All in Favor: Deputy Mayor J Shears  
Councillor P.Cullihall  
Councillor K.Granter  
Councillor Ellsworth

Opposed: 0  
Abstaining: 0

**Motion Carried**

#### **6.5 There was an amendment to rules of procedure bi-law.**

**Motion # 062-2025 Moved by Councilor Wilfred Ellsworth and seconded by Councilor Keith Granter**

BE IT RESOLVED that the Town Council of Rocky Harbour has made a motion to amend change to rules of procedure bi-law.

All in Favor: Deputy Mayor J Shears  
Councilor P.Cullihall  
Councilor K.Granter  
Councilor Ellsworth

Opposed: 0  
Abstaining: 0

**Motion Carried**

6.6 Quotes for Water line repair on waterline road were viewed. Council discussed that this was an emergency and needed to be done asap and in 1 day due to the town's water had to be shut off. They decided that the best option was JCL because of there experience with dealing with water lines and they were also the cheapest.

Marine Contractors	Just gave prices of equipment per hour	
Jeff Walsh J&M Enterprises	25000.00 + tax	
JCL Investments	19,203.55 + tax	

**Motion # 063-2025 Moved by Deputy Mayor Jen Shears and seconded by Councilor Keith Granter**

BE IT RESOLVED that the Town Council of Rocky Harbour has made a motion to hire JCL to do the leak on the town's main water line.

All in Favor: Deputy Mayor J Shears  
Councillor P.Cullihall  
Councillor K.Granter  
Councillor Ellsworth

Opposed: 0

Abstaining: 0

**Motion Carried**

6.7 Rocky Harbour Pond was discussed and the amount of work that is still needed to get done. Public works committee will go in and see what they think is still needed to get this project completed.

6.8 Smart Sense Program was presented to council as an FYI.

6.9 HR did interviews for the Town Clerk Manager. They decided that Tracy Reid be the better candidate as she has done this previously when there was no town manager.

**Motion # 064-2025 Moved by Councilor Wilfred Ellsworth and seconded by Councilor Patricia Cullihall.**

BE IT RESOLVED that the Town Council of Rocky Harbour has recommended that Tracy Reid be



All in Favor: Deputy Mayor J Shears  
Councilor Cullihall  
Councilor Granter  
Councilor Ellsworth

Opposed: 0  
Abstaining: 0

**Motion Carried**

6.10 Council Promoted Tracy Reid to Town Manager.

**Motion # 065-2025 Moved by Deputy Mayor Jen Shears and seconded by Councilor Keith Granter.**

BE IT RESOLVED that the Town Council of Rocky Harbour has recommended that Tracy Reid be promoted to the Town Manager position effective immediately.

All in Favor: Deputy Mayor J Shears  
Councilor Cullihall  
Councilor Granter  
Councilor Ellsworth

Opposed: 0  
Abstaining: 0

**Motion Carried**

6.11 Tracy recommended that council approve that a post go out now for the position of town clerk assistant.

6.12 GST/HST loan payout for project # 17-MCW-24-00014 in the amount of \$62214.30. Sewer outfall. This is a loan that was to be paid when we received our rebate from GST/HST.

**Motion # 066-2025 Moved by Councilor Keith Granter and seconded by Councilor Wilfred Ellsworth.**

BE IT RESOLVED that the Town Council of Rocky Harbour pay the GST/HST loan and the amount will be taken out of bank account by Jennifer Hiscock and loan will be paid.

All in Favor: Deputy Mayor J Shears  
Councilor Cullihall  
Councilor Granter  
Councilor Ellsworth

Opposed: 0  
Abstaining: 0



**6.13** Petion from residents regarding development at 139-147 main street North. Deputy Jen Shears left the room at 7.12 pm as this would be a conflict for her.

Council discussed and decided to hold on this for right now in fear that on the north side of town our sewer infrastructure cannot handle multiple cabins to be constructed.

Deputy Mayor returned to chambers at 7.20 pm.

**6.14** Tracy asked council if we are to hire Terry back, as he was put in budget to be hired.

**Motion # 067-2025 Moved by Deputy Mayor Jen Shears and seconded by Councilor Keith Granter that we hire terry for trails and carpenter skills.**

BE IT RESOLVED that the Town Council of Rocky Harbour will hire Terry back as a seasonal worker.

All in Favor: Deputy Mayor J Shears  
Councillor P.Cullihall  
Councillor K.Granter  
Councillor Ellsworth

Opposed: 0

Abstaining: 0

**Motion Carried**

## **7.0 Correspondence**

### **7.1 FYI**

**7.2** Quotes on new garbage truck are approximately 300,000.00-450,000.00.

**7.3** Donation wanted from Swim Team; this is to be referred to recreation committee.

## **8.0 Applications**

No applications

## **9.0 Committee's**

**9.1** HR committee and staff 3 positions

**9.2** Public works committee – Keith /Carol to walk trails and do a priority check list

**9.3** Recreation update- n/a

**9.4** Recreation Committee n/a

**9.5** Rocky Harbour Fire Department reported that they raised \$329.00 on a quilt that they sold tickets on. On their 50/50 tickets they raised \$1300.00 and Firettes wake -a-thon raised \$ 5070.00.

## **10.0 Financial Report – Accounts Payable**



**Motion # 68-2025 to pay accounts payable by Deputy Mayor Jen Shears and seconded by councilor Keith Granter.**

BE IT RESOLVED that the Town Council of Rocky Harbour will pay all accounts payable.

All in Favor: Deputy Mayor J Shears  
Councilor Cullihall  
Councilor Granter  
Councilor Ellsworth

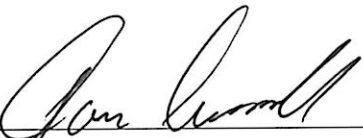
Opposed: 0  
Abstaining: 0

**Motion Carried**

**11.0 Next Meeting**

**- May 27-2025 @ Rocky Harbour community Hall @ 6.30 pm**

**12.0 Meeting adjourned @ 7.35 pm by councilor Patricia Cullihall**

Signature:   
Mayor

Date: July 18/25

Signature:   
Town Clerk Manager

Date: June 25/25

