



**MINUTES**  
**Regular Public Council Meeting**  
**Tuesday September 2, 2025**  
**Town Square**

<b>COUNCIL MEMBERS PRESENT</b>	Mayor Jason Cullihall Councilor, Keith Granter Councilor, Patricia Cullihall Councilor Wilfred Ellsworth
<b>ABSENT</b>	Deputy Mayor Jennifer Shears Town Clerk Assistant Shana Pittman
<b>STAFF PRESENT</b>	Town Clerk Manager, Tracy Reid

**1.0 CALL TO ORDER**

Meeting Called to order by Mayor J. Cullihall @ 6.30 pm.

**2.0 ADOPTION OF MINUTES: MOTION # 119-2025**

Minutes were adopted by Councillor K. Granter and seconded by Councilor W. Ellsworth

**All In Favor.**

Mayor J. Cullihall  
Councilor Keith Granter  
Councillor P. Cullihall  
Councillor Ellsworth

Opposed: 0

Abstaining: 0

**Motion Carried**

**BE IT RESOLVED THAT THE TOWN OF ROCKY HARBOUR HAS ADOPTED  
PREVIOUS MINUTES.**

**3.0 Errors and Omissions: 0**

**4.0 Guest Presentation:**

Sydney Sullivan (AHOI) Outreach Coordinator

Presented information regarding what they do. They did beach clean ups for 7 communities in the gros morne area. In Rocky Harbour they collected 316 pounds of garbage from our beach. They are researching species at risk in our area, i.e. plankton and red fish and using an ROV to study the bottom habitants.



They are also applying for funding for to work with fish harvesters and how the climate change is impacting the fishery. They collected 72 traps and 50 went to landfill, rest will go back to harvesters to be reused. They are also working on interactive online maps.

## 5.0 BUSINESS ARISING FROM MINUTES

### 5.1 Action Report- same

## 6.0 New Business

6.1 Council wants staff to do up a newsletter to inform residents of what they have accomplished over their 4-year term.

There was a discussion of moving \$200,000.00 to a GIC to earn interest.

**Motion # 120-25** moved by Councillor W. Ellsworth and seconded by Councillor P. Cullihall.

All In Favor.

Mayor J. Cullihall  
Councilor Keith Granter  
Councillor P.Cullihall  
Councillor Ellsworth  
Opposed: 0  
Abstaining: 0

**Motion Carried**

**BE IT RESOLVED THAT THE TOWN OF ROCKY HARBOUR WILL MOVE \$200,000.00 FROM MAIN ACCOUNT INTO A GIC.**

All In Favor.

Mayor J. Cullihall  
Councilor Keith Granter  
Councillor P.Cullihall  
Councillor Ellsworth  
Opposed: 0  
Abstaining: 0

**Motion Carried**

**6.2 DISCUSSION WAS HAD TO RAISE THE PRICE OF ARENA RENTAL FEE AND CANTEEN RENTAL. BUT PRICES ARE SET IN THE TAX STRUCTURE AND CANNOT BE CHANGED UNTIL NEW BUDGET.**

**6.3 Motion # 112-2025** redacted due to an error in the public procurement for a Zamboni.



**Motion # 121- 25** Moved by councilor K. Granter and seconded by councilor W. Ellsworth to redact motion # 112-25.

BE IT RESOLVED that the town council of Rocky Harbour has redacted motion # 112-25

All in Favor            Mayor J. Cullihall  
                             Councilor Keith Granter  
                             Councillor P.Cullihall  
                             Councillor Ellsworth  
                             Opposed: 0  
                             Abstaining: 0

**Motion Carried**

**6.4 Financial Statements were presented to council.**

**Motion # 122-25** Moved by Councilor K. Granter and seconded by Councilor W. Ellsworth to adopt financial statements.

BE IT RESOLVED that the town of Rocky Harbour has adopted the motion to accept the financial statements from the auditor.

All in Favor:            Mayor J. Cullihall  
                             Councilor Keith Granter  
                             Councillor P.Cullihall  
                             Councillor Ellsworth  
                             Opposed: 0  
                             Abstaining: 0

**Motion Carried**

**6.5 Pinecone Hideaway** looking for a business permit, but needs to be contacted first by office staff to get their documents from service NL.

**6.6 By-law arrears** presented by town clerk manager. Council wants to defer to next council coming into office to review.

**Motion # 123-25** Moved by Councilor K. Granter and seconded by Councilor W. Ellsworth to defer to next council coming into office.

BE IT RESOLVED THAT THE TOWN OF ROCKY HARBOUR HAS MOTIONED FOR THIS TO BE DEFERRED TO NEXT COUNCIL.

All in Favor:  
                             Councilor Keith Granter  
                             Councillor P.Cullihall  
                             Councillor Ellsworth





Opposed: Mayor J. Cullihall

Abstaining: 0

**Motion Carried**

**6.7 Rules and Procedures presented by Town Clerk Manager.**

**Motion # 124-25** Moved by Councilor K. Granter and seconded by Councilor P. Cullihall. To adopt the rules and procedure policy.

**BE IT RESOLVED THAT THE TOWN OF ROCKY HARBOUR HAS ADOPTED THE RULES AND PROCEDURE POLICY.**

All in Favor: Mayor J. Cullihall  
Councilor Keith Granter  
Councillor P.Cullihall  
Councillor Ellsworth  
Opposed: 0  
Abstaining: 0

**Motion Carried**

**6.8 Social Media policy presented to council by town clerk manager.**

**Motion # 125-25** Moved by Councilor W. Ellsworth and seconded by Councilor K. Granter to adopt the social media policy.

**BE IT RESOLVED THAT THE TOWN OF ROCKY HARBOUR HAS ADOPTED THE SOCIAL MEDIA POLICY.**

All in Favor: Mayor J. Cullihall  
Councilor Keith Granter  
Councillor P.Cullihall  
Councillor Ellsworth  
Opposed: 0  
Abstaining: 0

**Motion Carried**

**6.9 Closure of BMO in Rocky Harbour was discussed. Office staff to call credit union to see if they would be interested in coming here. Also, to each out to branch manager to see what kind of numbers flow through this bank.**

**Office staff to write a letter to BMO and ask other communities to join and sign.**

**Motion # 126-25** Moved by Councilor W. Ellsworth and seconded by Councilor K. Granter for office staff to write a letter to BMO regarding bank closure.

**BE IT RESOLVED THAT THE TOWN OF ROCKY HARBOUR HAS ADOPTED MOTION TO WRITE A LETTER TO BMO**

All in Favor: Mayor J. Cullihall  
Councilor Keith Granter  
Councillor P.Cullihall  
Councillor Ellsworth



Opposed: 0  
Abstaining: 0  
**Motion Carried**

**6.10 17 OLD COVE ROAD WANTS TO INSTALL A CURB STOP. ASK GEORGE TO INVESTIGATE. AND RESIDENT WILL HAVE TO FILL OUT AN APPLICATION IF A CURB STOP IS NEEDED.**

**APPLICATIONS:**

**8.1 43 Main Street South to add patios to the house. George to look at specs to see if ok first before issuing permit. Councilor W. Ellsworth stepped away from table as it was a conflict.**

**Motion # 127-25.** Moved by Councilor K. Granter and seconded by Councilor P. Cullihall approved application @ 43 Main Street South.

**BE IT RESOLVED** that the town of Rocky Harbour has adopted the motion for permit at 43 Main Street South.

All in Favor: Mayor J. Cullihall  
Councilor Keith Granter  
Councilor P. Cullihall  
Councilor Ellsworth  
Opposed: 0  
Abstaining: 0

**Motion Carried**

**8.2 11 Shears Lane – to build cottage and shed. It was discussed that there is only a 4” line in place. No talks of council installing a bigger line at this time.**

Application is approved providing he unhook his previous cottage now and hook his new one up to that line. And that he cannot damage any pavement if he does so, he will be responsible for replacing it.

**Motion # 128-25.** Moved by Councilor W. Ellsworth and second by Councilor K. Granter.

**BE IT RESOLVED** that the town of Rocky Harbour has adopted the motion for permit at 11 Shears Lane.

All in Favor: Mayor J. Cullihall  
Councilor Keith Granter  
Councilor P. Cullihall  
Councilor Ellsworth  
Opposed: 0  
Abstaining: 0  
**Motion Carried**



8.3 Application from 14 Watts Lane, wants to build a house and a shed. Have George to investigate before permit is issued, and all procedures are followed.

**Motion # 129-25** Moved by Councilor W. Ellsworth and seconded by Councilor P. Cullihall.

BE IT RESOLVED that the town of Rocky Harbour has adopted the motion for permit at 14 Watts Lane as per George's investigation.

All in Favor: Mayor J. Cullihall  
Councilor Keith Granter  
Councilor P. Cullihall  
Councilor Ellsworth  
Opposed: 0  
Abstaining: 0

**Motion Carried**

8.4 application from 3 Spring Lane to build a shed. Need drawings of what and where they are putting it. If meets approval investigation by George. Permit will be issued.

**Motion # 130-25** Moved by Councilor W. Ellsworth and second by Councilor K. Granter. Permit approved as per George's investigation.

BE IT RESOLVED that the town of Rocky Harbour has adopted the motion for permit at 3 Spring Lane as per George's investigation.

All in Favor: Mayor J. Cullihall  
Councilor Keith Granter  
Councilor P. Cullihall  
Councilor Ellsworth  
Opposed: 0  
Abstaining: 0

**Motion Carried**

#### 9. Committee's:

Recreation hosting a back-to-school breakfast on Sept 3/25 and a Giant Bingo Sept 3/25.

Fire Department: Hydrant on Pond Road next to Melvin Butt's, a new one was installed, but needs to be raised by 4 feet as per the fire dept.

#### 10. Financial:

**Motion # 131-25** to pay accounts payable. Moved by Councilor P. Cullihall and seconded by councilor K. Granter.

BE IT RESOLVED that the town of Rocky Harbour has adopted the motion to pay accounts payable.

All in Favor: Mayor J. Cullihall





Councilor Keith Granter  
Councillor P. Cullihall  
Councillor Ellsworth  
Opposed: 0  
Abstaining: 0  
**Motion Carried**

**Next Meeting is September 16/25 @ 6.30 @ town square**  
**Meeting adjourned @ 7.39 pm by Councilor K. Granter**

Signature: *Joan Cullihall* Date: *Sept 18/25*  
Mayor

Signature: *Tracy Reid* Date: *Sept 18/25*  
Town Clerk Manager