



MINUTES
Regular Public Council Meeting
Thursday December 16, 2025
Town Square

COUNCIL MEMBERS PRESENT	Mayor Walter Nicolle Deputy Mayor Chris Temple Councilor, Robert Bugden Councilor, Patricia Cullihall Councilor Sean St. George Councillor Chevonne Fisher
ABSENT	Councilor Gary Pittman
STAFF PRESENT	Town Clerk Manager, Tracy Reid Town Clerk Assistant Shana Pittman

1.0 CALL TO ORDER

Meeting Called to order by Mayor W. Nicolle @ 7.01 pm

2.0 ADOPTION OF MINUTES: MOTION # 192-2025

Minutes were adopted by Councillor P. Cullihall and seconded by Deputy Mayor C. Temple

All In Favor.

Mayor Walter Nicolle
Deputy Mayor Chris Temple
Councilor Robert Bugden
Councilor Patricia Cullihall
Councilor Chevonne Fisher
Councilor Sean St. George

Motion Carried

**BE IT RESOLVED THAT THE TOWN OF ROCKY HARBOUR HAS ADOPTED
PREVIOUS MINUTES.**

3.0 Errors and Omissions: 0

4.0 Guest Presentation: 0



5.0 BUSINESS ARISING FROM MINUTES

5.1 Action Report- N/A

6.0 New Business

6.1 Recreation Director wants to move her card games from town square to community hall for the winter season.

Motion #193 -2025 Moved by Councilor R. Bugden and seconded by Deputy Mayor C. Temple.

BE IT RESOLVED THAT THE TOWN OF ROCKY HARBOUR approved Recreation Director to move her card games to Community Hall.

All In Favor.

Mayor Walter Nicolle
Deputy Mayor Chris Temple
Councilor Robert Bugden
Councilor Patricia Cullihall
Councilor Chevonne Fisher
Councilor Sean St. George

Motion Carried

6.2 Town Manager requested office hours reduced for Christmas. Office will close Christmas Eve @ 12.00 Dec 24-25 and reopen January 5-2026 @ 8.30

Motion # 194-2025 Moved by Councilor R. Bugden and seconded by Councilor C. Fisher

BE IT RESOLVED THAT THE TOWN OF ROCKY HARBOUR TOWN OFFICE WILL CLOSE DEC 24-25 AND REOPEN JANUARY 5-2026

All In Favor.

Mayor Walter Nicolle
Deputy Mayor Chris Temple
Councilor Robert Bugden
Councilor P. Cullihall
Councilor Chevonne Fisher
Councilor Sean St. George

Motion Carried

6.3 Screens at water supply were discussed. Councilors wanted the screens cleaned twice a week. Public works are to clean the screens Monday's and Fridays of every week. If Public works are to be using their own snowmobile to go in, they must be compensated for their travel of using their personal vehicle.



6.4 Quote from Tony's Fix-it Heating Incorporated for a 50-gallon oil fired water heater needed for the arena. Quote is \$4,500.00 + HST (675.00) = \$ 5,175.00

Motion # 195-2025 Moved by Councilor R. Bugden and seconded by Councilor S. St. George.

BE IT RESOLVED THAT THE TOWN OF ROCKY HARBOUR WILL PURCHASE THE WATER HEATER FOR THE ARENA.

All In Favor

Mayor Walter Nicolle
Deputy Mayor Chris Temple
Councilor Robert Bugden
Councilor Patricia Cullihall
Councilor Chevonne Fisher
Councilor Sean St. George

Motion Carried

6.5 Letter received from Business owner of Gros Morne Cabins, regarding vendors coming to town and only paying \$ 50.00 for their permit for the day. He feels that his business should be charged \$ 50.00 per day as well. Council suggested that the Town Manager should forward his letter to the business association.

6.6 Letter from resident and cabin owner asking for a shale pit to be put in on or near the water line road, as it would be beneficial to the cabin owner and the town to keep the road maintained. Council wants to know first where the water lines are going in that road where the vehicles are travelling. Deferred by Councilor R. Bugden and seconded by Councilor S. St. George

All In Favor.

Mayor Walter Nicolle
Deputy Mayor Chris Temple
Councilor Robert Bugden
Councilor Patricia Cullihall
Councilor Chevonne Fisher
Councilor Sean St. George

6.7 Letter from resident/ cabin owner asking that the town do maintenance on the waterline road. Deferred by. Councilor R. Bugden and seconded by Councilor S. St. George

All In Favor.

Mayor Walter Nicolle
Deputy Mayor Chris Temple
Councilor Robert Bugden
Councilor Patricia Cullihall



Councilor Chevonne Fisher
Councilor Sean St. George

6.8 Crown Land Application #163544 for Spring Lane trail, for residents on the northern side of town to use as a multi-use trail.

Deferred until we find out who owns what trails. Deferred by Councilor P. Cullihall and seconded by Councilor R. Bugden.

All In Favor.

Mayor Walter Nicolle
Deputy Mayor Chris Temple
Councilor Robert Bugden
Councilor Patricia Cullihall
Councilor Chevonne Fisher
Councilor Sean St. George

6.9 Town Manager brought up discussion that we should order tablets for councilors to reduce paper costs and easier access for them to view files under the google drive.

Motion # 196-2025 Moved by Deputy Mayor and seconded by Councilor R. Bugden that paper format will remain at least until new year.

BE IT RESOLVED THAT THE TOWN OF ROCKY HARBOUR WILL CONTINUE TO USE PAPER FORMAT UNTIL A DECISION HAS BEEN MADE TO GO PAPERLESS.

All In Favor

Mayor Walter Nicolle
Deputy Mayor Chris Temple
Councilor Robert Bugden
Councilor Patricia Cullihall
Councilor Chevonne Fisher
Councilor Sean St. George

Motion Carried

6.10 Application from 69 Pond Road was discussed. Resident put in a holding tank and was issued a stop work order because the town hasn't seen his permit approval from Service NL. He says he was approved but wasn't given a certificate of approval. The Town Council would like to schedule a meeting with this resident to discuss his plans and his septic field approval.

6.11 Interviews for Part time Arena/ Zamboni operator need to be done.



7.1 Presentation to Council member Patricia Cullihall for 12 years of service to the Town of Rocky Harbour, was presented to councilor at the public meeting and was presented to her by Mayor W. Nicolle.

7.2 RCMP wants a meeting with the town. Town staff to set up a meeting with RCMP in the New Year.

8.1 application at 69 Pond Road. Deferred until council can meet and discuss with resident. Refer to (6.10)

8.2 Business Application from 1 Crestview Lane to sell baked goods. Sweet & Sour Dough.

Application has been approved through Service NL with Registration # HBF-2025-12-03-01, valid until June 30-2026.

Motion # 197-2025 Moved by Councilor R. Bugden and seconded by S. St. George for business application to be approved.

BE IT RESOLVED THAT THE TOWN OF ROCKY HARBOUR HAS APPROVED SWEET & SOUR DOUGH BUSINESS APPLICATION.

All In Favor

Mayor Walter Nicolle

Deputy Mayor Chris Temple

Councilor Robert Bugden

Councilor Patricia Cullihall

Councilor Chevonne Fisher

Councilor Sean St. George

Motion Carried

9.0 COMMITTEE: N/A

Council asked that reports from Fire Department, recreation, public works committee, HR committee, Finance and arena be presented to all council meeting going forward.

10.0 Financial Report:

Accounts Payable.

Motion #198-2025 Moved by Councilor C. Fisher and seconded by Councilor S. St. George to pay the accounts payable.

BE IT RESOLVED THAT THE TOWN OF ROCKY HARBOUR ARE TO PAY THE ACCOUNTS PAYABLE.

All In Favor.

Mayor Walter Nicolle

Deputy Mayor Chris Temple

Councilor Robert Bugden



Councilor Patricia Cullihall
Councilor Chevonne Fisher
Councilor Sean St. George
Motion Carried

11. Next Meeting: January 13-2026 @ 7.00 pm Town Community Hall
Meeting adjourned by Councilor S. St. George @ 9.00 pm
Motion # 199-2025

All In Favor
Mayor Walter Nicolle
Deputy Mayor Chris Temple
Councilor Robert Bugden
Councilor Patricia Cullihall
Councilor Chevonne Fisher
Councilor Sean St. George
Motion Carried

Signature: _____

Mayor

Date: _____

Signature: _____

Town Clerk Manager

Date: _____