



MINUTES
Regular Public Council Meeting
Tuesday January 13, 2026
Town Community Hall

COUNCIL MEMBERS PRESENT	Mayor Walter Nicolle Deputy Mayor Chris Temple Councilor, Robert Bugden Councilor, Patricia Cullihall Councilor Sean St. George Councilor Gary Pittman
ABSENT	Councilor Chevonne Fisher
STAFF PRESENT	Town Clerk Manager, Tracy Reid Town Clerk Assistant Shana Pittman

1.0 Meeting called to order at 7.02 p.m. by Mayor Walter Nicolle.

2.0 Adoption Of Minutes: **Motion # 001-2026**

Minutes were adopted by Councilor G. Pittman and seconded by Deputy Mayor C. Temple

All In Favor:

Mayor Walter Nicolle
Deputy Mayor Chris Temple
Councilor Robert Bugden
Councilor Patricia Cullihall
Councilor Gary Pittman
Councilor Sean St. George

Motion Carried

BE IT RESPLVED THAT THE TOWN OF ROCKY HARBOUR HAS ADOPTED THE PREVIOUS MINUTES.

3.0 Errors & Omissions: 0

4.0 Guest Presentation: There was a call of a public meeting for residents to attend and have discussions regarding the town council applying for a new water source. There were 25 residents in attendance and Mayor Nicolle spoke on new water source and asked if residents were prepared for their taxes to rise increase for the town to be able to be able to afford their 10% portion. At this time, it is an estimated cost of \$7,000,000.00 and the town's portion would be \$700,000.00. A vote was taken and all 25 residents in attendance are asking for a new water source.



A few questions were asked to the previous Mayor who was in attendance and a former Councilor. This council asked if test flow rates were completed on the wells, and the previous Mayor and councilor said Yes that the flow rates were completed and should be on file at the office.

Resolution # 002-2026 Moved by Deputy Mayor C. Temple and seconded by Councilor S. St. George to go ahead with new water source project # 17-CHIF-26-00031 -New Water Supply

Total Project Cost	GST/HST Rebate	Total Eligible Costs	Federal Contribution	Provincial Contribution	Recipient Contribution
\$7,674,528.00	\$714,998.00	\$6,959,530.00	50% \$3,479,765.00	40% \$2,783,812.00	10% \$695,953.00
<p>From this application, included in the project total are the following allowances. The design should work towards the total project less these amounts, as they are contingency only.</p> <p>Design Contingency - \$ 80,854.00 Construction Contingency - \$ 539,030.00 Cost Escalation – 855,809.00,</p>					

BE IT RESOLVED THAT THE TOWN OF ROCKY HARBOUR HAS ADOPTED THE MOTION TO ACCEPT AND CONTINUE WITH THE NEW WATER SOURCE PROJECT.

All In Favor:

Mayor Walter Nicolle
 Deputy Mayor Chris Temple
 Councilor Robert Bugden
 Councilor Patricia Cullihall
 Councilor Gary Pittman
 Councilor Sean St. George

Motion Carried

5.0 BUSINESS ARISING FROM MINUTES

5.1 ACTION REPORT:

6.0 NEW BUSINESS:



6.1 Recreation director asked if her part time Arena Maintenance worker could be turned into a full-time seasonal employee, as she needs someone to help her. She cannot do it alone.

Motion #003-2026 MOVED BY DEPUTY MAYOR C. TEMPLE AND SECONDED BY COUNCILOR S. St. GEORGE

All In Favor:

Mayor Walter Nicolle
Deputy Mayor Chris Temple
Councilor Robert Bugden
Councilor Patricia Cullihall
Councilor Gary Pittman
Councilor Sean St. George

Motion Carried

BE IT RESOLVED THAT THE TOWN OF ROCKY HARBOUR HAS TURNED THE PART TIME ARENA POSITION INTO A FULL TIME SEASONAL POSITION.

6.2 Town Manager made a request for town bills to be paid online through BMO and interac E-transfers to be done to pay out customers from the recycling depot. The reasoning for this is the bank is closing in town and this will make it easier for banking. But it will be set up in the office, so that there cannot be just one employee paying the bills and doing e transfers. It will be a 2-step verification that is being set up by the Bank of Montreal.

Motion # 004-2026 MOVED BY COUNCILOR G. PITTMAN AND SECONDED BY DEPUTY MAYOR C. TEMPLE.

All In Favor:

Mayor Walter Nicolle
Deputy Mayor Chris Temple
Councilor Robert Bugden
Councilor Patricia Cullihall
Councilor Gary Pittman
Councilor Sean St. George

Motion Carried

6.3 After discussions were add with the residents at the meeting, it was motioned to sign the agreement for the new water source.

Motion #005-2026 MOVED BY DEPUTY MAYOR C. TEMPLE AND SECONDED BY COUNCILOR S. St.GEORGE



BE IT RESOLVED THAT THE TOWN OF ROCKY HARBOUR WILL SIGN AND ACCEPT THE AGREEMENT FOR A NEW WATER SOURCE.

All In Favor:

Mayor Walter Nicolle
Deputy Mayor Chris Temple
Councilor Robert Bugden
Councilor Patricia Cullihall
Councilor Gary Pittman
Councilor Sean St. George

Motion Carried

6.4 Resident at 62 & 62 A Pond Road has 2 houses on one property and is being billed for 2 houses and 2 assessments. One of the houses are unlivable and he is requesting that it be assessed as 1 house. Town Clerk Manager has sent this request to MAA and is waiting on their assessment. in the meantime, council has agreed that they will do this, under the stipulation that the old house has to be torn down by June 30th 2026 or it will revert back to being assessed as 2 again.

Motion # 006-2026 MOVED BY COUNCILOR R. BUGDEN AND SECONDED BY COUNCILOR G. PITTMAN.

BE IT RESOLVED THAT THE TOWN OF ROCKY HARBOUR WILL SEND THIS RESIDENT ONE TAX BILL UNDER THE STIPLATION THAT THE OLD HOUSE IS TORN DOWN BY JUNE 30-2026.

Mayor Walter Nicolle
Deputy Mayor Chris Temple
Councilor Robert Bugden
Councilor Patricia Cullihall
Councilor Gary Pittman
Councilor Sean St. George

Motion Carried

6.5 Crown Land Application # 125149 from resident at 170 main Street North. Council has no objection to the application but residents are supposed to be paying for cabin lot permits through the town as well, this was something that has fallen through the crack over time with so many different town managers and clerks that the town office has went through.

Resident will have to apply for a permit through the town before permission is granted for the crown land application.

Motion #007-2026 MOVED BY COUNCILOR R. BUGDEN AND SECONDED BY COUNCILOR P. CULLIHALL.



BE IT RESOLVED THAT THE TOWN OF ROCKY HARBOUR HAS APPROVED THE APPLICATION # 125149 UNDER THE STIPLATION THAT HE PURCHASES A TOWN PERMIT.

Mayor Walter Nicolle
Deputy Mayor Chris Temple
Councilor Robert Bugden
Councilor Patricia Cullihall
Councilor Gary Pittman
Councilor Sean St. George

Motion Carried

6.6 Crown land Application # 163544 for Spring Lane hiking trail has been approved through Crown. The town has to pay a \$300.00 fee for license to occupy. Town has to wait until documents are received from crown land to send monies.

Motion #008-2026 MOVED BY COUNCILOR G. PITTMAN AND SECONDED BY COUNCILOR P. CULLIHALL.

BE IT RESOLVED THAT THE TOWN OF ROCKY HARBOUR WILL PAY FOR TH ESPRING LANE TRAIL APPLICATION # 163544 WHEN DOCUMENTS ARE RECEIVED FROM CROWN LAND.

Mayor Walter Nicolle
Deputy Mayor Chris Temple
Councilor Robert Bugden
Councilor Patricia Cullihall
Councilor Gary Pittman
Councilor Sean St. George

Motion Carried

6.7 Rules of Procedure were changed, with a time change from 6.30 to 7.00pm

Resolution #009-2026 MOVED BY COUNCILOR S. St. GEORGE AND SECONDED BY COUNCILOR G. PITTMAN.

BE IT RESOLVED THAT THE TOWN OF ROCKY HARBOUR HAS ADOPTED THE RULES AND PROCEDURE POLICY.

Mayor Walter Nicolle
Deputy Mayor Chris Temple
Councilor Robert Bugden
Councilor Patricia Cullihall
Councilor Gary Pittman
Councilor Sean St. George



Motion Carried

6.8 Balanced Budget was presented to council. The 2026 budget is \$1,913,144.83.

RESOLUTION# 010-2026 MOVED BY DEPUTY MAYOR C. TEMPLE AND SECONDED BY COUNCILOR G. PITTMAN.

BE IT RESOLVED THAT THE TOWN OF ROCKY HARBOUR HAS ACCEPTED AND ADOPTED THE 2026 BUDGET.

Mayor Walter Nicolle
Deputy Mayor Chris Temple
Councilor Robert Bugden
Councilor Patricia Cullihall
Councilor Gary Pittman
Councilor Sean St. George

Motion Carried

6.9 GMTRIPP was discussed, if the town of Rocky Harbour wants a structure the same as the other 6 towns, Rocky Harbour will have to pay \$10,000.00.

Motion # 011-2026 MOVED BY COUNCILOR R. BUGDEN AND SECONDED BY COUNCILOR S. St. GEORGE.

BE IT RESOLVED THAT THE TOWN OF ROCKY HARBOUR WILL PAY GMTRIPP \$10,000.00 TO GET THE STORY TELLING STRUCTURE BUILT.

Mayor Walter Nicolle
Deputy Mayor Chris Temple
Councilor Robert Bugden
Councilor Patricia Cullihall
Councilor Gary Pittman
Councilor Sean St. George

Motion Carried

6.10 Standing offers were opened at Town Meeting at 7.30 p.m. The 3 contractors and bids are to be put into a spreadsheet to review properly. Town Clerk Assistant to do the spreadsheet, then council will review.

6.11 Resident at 69 Pond Road, has his private sewage disposal installation approval.

7.0 Correspondence: N/A



Rocky Harbour

8.0 Applications: Application # 164830 from Crown land was denied due to the fact that the Dept of Transportation and Infrastructure has advised that this site is located within an area expropriated by that dept in 1979 and therefore cannot be considered unencumbered Crown land.

9.0 Committee's:

Public Works: N/A

Recreation: N/A

Fire Dept: N/A

Finance Committee: N/A

HR Committee: N/A

Arena Committee: N/A

10.0 Accounts Payable: Accounts payable presented.

Motion #012-2026 MOVED BY COUNCILOR G. PITTMAN AND SECONDED BY COUNCILOR R. BUGDEN.

BE IT RESOLVED THAT THE TOWN OF ROCKY HARBOUR WILL PAY THE ACCOUNTS PAYABLE.

Mayor Walter Nicolle
Deputy Mayor Chris Temple
Councilor Robert Bugden
Councilor Patricia Cullihall
Councilor Gary Pittman
Councilor Sean St. George

Motion Carried

Complaints:

#1 Resident @ 18 Watt's Lane. Wants snow clearing to be done differently. Public Works Foreperson to investigate.

#2 Resident @ 5 Bayview Road. Snow clearing. Says that the town hasn't been plowing up past his second driveway. Town Crew has been notified, and told town manager that it never was cleared up past his second driveway as there is no turn around there, and it is unsafe for the loader to try and turn around.

#3 Resident @ Eastern Drive says that snow clearing has resulted in several post being knocked down- Also believes that our town loader pushed a large placed rock onto curb stop. Foreman of public works is aware, and council stated they will have to look at it in spring. Nothing can be done now with the snow on the ground.

11. Next Meeting: January 27-2026 @ 7.00 pm @ Community Hall

Motion # **013-2026** Meeting Adjourned @ 9.00p.m. by Deputy Mayor C. Temple.



Signature: Walt
Mayor

Date: Jan 29/26

Signature: Tracy Reid
Town Clerk Manager

Date: Jan 29/26