MINUTES
Public Council Meeting
Wednesday Oct 13- 2026
Town Office Chambers

COUNCIL MEMBERS PRESENT	Mayor Walter Nicolle Councilor Sean St. George Councilor Chevonne Fisher Councilor Patricia Cullihall Deputy Mayor Chris Temple Councilor Gary Pittman Councilor Anne Walters
ABSENT	
STAFF PRESENT	Town Clerk Manager, Tracy Reid Town Clerk Assistant, Shana Pittman

1.0 Meeting called to order by Mayor W. Nicolle @ 7.00 pm.

2.0 Adoption of Minutes: Minutes adopted from September 30-26.

Resolution # 213-2026 Moved by Deputy Mayor C. Temple and seconded by Councilor G. Pittman

All in Favor:
Mayor Walter Nicolle
Deputy Mayor Chris Temple
Councilor Patricia Cullihall
Councilor Sean St. George
Councilor Gary Pittman
Councilor Chevonne Fisher
Councilor Anne Walters

BE IT RESOLVED THAT THE TOWN OF ROCKY HARBOUR HAS ADOPTED THE PREVIOUS MINUTES.

3.0 Errors & Omissions: N/A

4.0 Guest: N/A

5.0 Business Arising from Minutes:

5.1 Action Report: Presented to council for review

5.2 Variance Report: Council asked that variance report be presented every 2 months. Starting last of October.

6.0 New Business:

6.1 children at play sign have been requested near the town office, due to playground on the premises and vehicles that speed past the playground. Council moved to order 2 signs for the area.

Resolution # 214-2026 Moved by Councilor P. Cullihall and seconded by Councilor A. Walters.

All in Favor
Mayor Walter Nicolle
Deputy Mayor Chris Temple
Councilor Patricia Cullihall
Councilor Sean St. George
Councilor Gary Pittman
Councilor Chevonne Fisher
Councilor Anne Walters

BE IT RESOLVED THAT THE TOWN OF ROCKY HARBOUR HAS ADOPTED THE RESOLUTION.

6.2 Fire Department appreciation was discussed, previously there was a $50.00 check and a $50.00 gift certificate written to all fire dept members. And $400.00 donated to the annual Fire Department party from the town. Can do 1 check for each member for a $100.00 instead of doing the gift certificates.

Resolution # 215-2026 Moved by Councilor G. Pittman and seconded by Deputy Mayor C. Temple.

All in Favor:
Mayor Walter Nicolle
Deputy Mayor Chris Temple
Councilor Patricia Cullihall
Councilor Sean St. George
Councilor Gary Pittman
Councilor Chevonne Fisher
Councilor Anne Walters

BE IT RESOLVED THAT COUNCIL HAS ADOPTED THE RESOLUTION.

6.3 Tax Levy was discussed. Mayor Nicolle said there is no decision on the tax levy. Councilor A. Walters stated that she is not in support of the levy until she has more information as to where the funds will be spent. There is an HNL virtual meeting on this Nov 12th.

6.4 Tax Structure was discussed by Town manager to council and she stated that council should investigate their fees and how permits. Because any changes will have to go into the 2027 budget.

6.5 Town Manager asked council how to wanted the funds from the arena used. Council suggested to put $100,000.00 in budget for the arena and all funds that are made will come back to the town account.

Council wants a full report for all monies collected.

Town manager asked if our cleaning staff could be used at the arena on busy weekends to help out. 6-8 hours a weekend.

Resolution # 216-2026 Moved by Councilor S. St. George and seconded by Councilor A. Walters.

All in Favor:

Mayor Walter Nicolle
Deputy Mayor Chris Temple
Councilor Patricia Cullihall
Councilor Sean St. George
Councilor Gary Pittman
Councilor Chevonne Fisher
Councilor Anne Walters

BE IT RESOLVED THAT COUNCIL HAS ADOPTED THE RESOLUTION.

6.6 Special Meeting was had on October 7-2026. Minutes are at town office and not to be published publicly due to nature of the conservation. Being it a breech of privacy on staff.

6.7 License # 165642 has been issued to Town of Rocky Harbour for Bottom Brook Trail.

6.8 Town received $ 87,963.61 from HST, town council will decide on how they want to spend the funds.

6.9 Oct7-26 Public Foreman issued his resignation at the special meeting. On Oct 12-26 he asked if he could retract it with some provisions. This will be given to the HR committee for more review, Meeting to be held October 19-2026.

Bottom Brook Trail was discussed and it still needs more work.

Council asked Town Manager to set up a meeting with the contractor who has been doing the work.

They also asked town manager to contact Steve Wheeler to see if he would take a look into what is exactly needed due to regulations.

There was a bit too much discussion and Councilor A. Walters replied that council needs to be very specific on the direction and allocation of jobs to be assigned.

6.10 Standing offer was discussed; it is in effect until December 31-2026

6.11 Quote for an electric water heater was presented that is needed at the arena. Quote came in at $ 17,825.00 tax included. Councilor P. Cullihall motioned to take this amount and pay from the HST money that the town received.

Resolution # 217-2026 Moved by Councilor P. Cullihall and seconded by Councilor G. Pittman.

All in Favor:
Mayor Walter Nicolle
Deputy Mayor Chris Temple
Councilor Patricia Cullihall
Councilor Sean St. George
Councilor Gary Pittman
Councilor Chevonne Fisher
Councilor Anne Walters

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7.0 Correspondence:

Town Manager presented a new program that all of council can use. Unite Municipal. It's a free program that they can go in and ask questions to other towns if needed.

8.0 Applications:

8.1 A STOP WORK order was issued to 109 Main Street North because he previously applied to raise his house and put a concrete basement. It was noticed that he started changing the footprint. This resident has to apply for a new addition permit and if all measurements are met with Public Works Foreman, it is approved. It states in the tax structure that if anyone does work without a permit, they will be double charged. Mayor Nicolle made reference to his business being incorrectly charged a double permit fee There were personal positions, unfair and unacceptable insults made by Mayor Nicolle against Councilor P. Cullihall.

Resolution # 218-2026 Moved by Councilor S. St. George and seconded by A. Walters.

All in Favor:
Mayor Walter Nicolle
Deputy Mayor Chris Temple
Councilor Sean St. George
Councilor Gary Pittman
Councilor Anne Walters

Opposed: Councilor P. Cullihall and Councilor C. Fisher Noting that he should not be exempt from the town policy.

BE IT RESOLVED THAT COUNCIL HAS ADOPTED THE RESOLUTION.

8.2 Application from 5 Bottom Brook Heights to develop his land. Council wants more information on what he is doing with the land. Deferred until council gets more information.

Any land development applications will need a motion of council before approval

Any land development applications will need a motion of council before approval

8.3 Application from 152 Main Street North to place a prefab shed on their property. Public Foreman to measure. If measurements are good. Approval is granted.

Resolution # 219-2026 Moved by Councilor C. Fisher and seconded by Councilor G. Pittman

All in Favor:
Mayor Walter Nicolle
Deputy Mayor Chris Temple
Councilor Sean St. George
Councilor Gary Pittman
Councilor Anne Walters
Councilor P. Cullihall
Councilor C. fisher

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9.0 Committee Reports:

9.1 Fire Department: N/A

9.2 Recreation: Recreation financial report will be presented to council in March or April 2027

9.3 HR Committee: N/A

9.4 Public Works Committee: N/A

9.5 Arena Committee: Chase the Ace started October 8-2026

9.6 Finance Committee: Report Attached. As per report to implement. Town Manager to write letter to all business owners

Resolution # 220-2026 Moved by Deputy Mayor C. Temple and seconded by Councilor S. St. George

All in Favor:
Mayor Walter Nicolle
Deputy Mayor Chris Temple
Councilor Patricia Cullihall
Councilor Sean St. George
Councilor Gary Pittman
Councilor Chevonne Fisher
Councilor Anne Walters

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10.0 Financial Report: Accounts Payable presented.

Resolution # 221-2026 Moved by Councilor S. St. George and seconded by Councilor G. Pittman

All in Favor:
Mayor Walter Nicolle
Deputy Mayor Chris Temple

Councilor Patricia Cullihall
Councilor Sean St. George
Councilor Gary Pittman
Councilor Chevonne Fisher
Councilor Anne Walters

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11.0 Roundtable: Deputy Mayor suggested that all committee meetings should be booked in advance instead of waiting until it's felt that it is needed.
Mayor W. Nicolle, Deputy Mayor C. Temple and Councilor A. Walters are attending an HNL meeting at the Ocean View on October 14-2026.

Resolution # 222-2026 to adjourn meeting @ 10.04 pm. Moved by Councilor S. St. George.
All in Favor:
Mayor Walter Nicolle
Deputy Mayor Chris Temple
Councilor Patricia Cullihall
Councilor Sean St. George
Councilor Gary Pittman
Councilor Chevonne Fisher
Councilor Anne Walters

BE IT RESOLVED THAT COUNCIL HAS ADOPTED THE RESOLUTION.

Signature: Walter **Date:** Oct 29/2026
Town Mayor

Signature: Tracy Reid **Date:** Oct 29/2026
Town Clerk Manager